



Silicon Valley Regional Interoperability Authority

**WORKING COMMITTEE SPECIAL MEETING AGENDA  
APRIL 26, 2023, 10:30 AM**

**In-Person Meeting Location**

**City of Santa Clara Police Department  
601 El Camino Real  
Santa Clara CA. 95050  
1<sup>st</sup> Floor Conference Room**

**The public is encouraged to participate in-person or online. Online meeting participation may be found at:**

Topic: SVRIA Working Committee Special Meeting  
Time: Apr 26, 2023 10:30 AM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83186480440?pwd=Tzc1UkFqQUdHS2NFTCtM2xjMGRvZz09>

Meeting ID: 831 8648 0440

Passcode: 884324

One tap mobile

+16694449171,,83186480440#,,,\*884324# US

+16699009128,,83186480440#,,,\*884324# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US

Meeting ID: 831 8648 0440

Passcode: 884324

Find your local number: <https://us02web.zoom.us/j/kcfa9XKb08>

1. Call to Order
2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	City Manager’s Office Representative, San Jose	P / A
Vice Chair Brian Glass Assistant Fire Chief Santa Clara County Fire	County Executive’s Office Representative, Santa Clara County	P / A
Trisha Adcock Director, Santa Clara County Communications	Director, Santa Clara County Communications	P / A
Brian Loventhal City Manager City of Campbell	Santa Clara County, City Managers Association	P / A
Ed Shikada City Manager City of Palo Alto	Santa Clara County, City Managers Association	P / A
Nicole Frazier Palo Alto PD Deputy Technical Director	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief	Santa Clara County Fire Chiefs Assoc. Rep	P / A

City of Santa Clara		
Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Michael Wodnick Communications Division Manager San Jose Fire	City Manager's Office Representative, San Jose	P / A
Andrea Atkinson Support Services Manager Campbell Police Department	PSCMA Representative	P / A
Randeep Sangha Transportation Superintendent - Service Management VTA	VTA Representative	P / A
Manuel Borrayo Technology Supervisor – Communications Systems VTA	VTA Representative	P / A

### 3. Public Comment

At this time, the public is permitted to address the Committee on items within the Committee's subject matter jurisdiction that do not appear on the agenda. Please limit comments to a maximum of three (3) minutes. If you wish to comment on an item that is on the agenda, please wait until the item is read for consideration.

### 4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of March 13, 2023.

### 5. Executive Director Updates and Presentations (Verbal reports unless indicated)

- a. Legislative Update: Law Enforcement Radio Encryption – SB719 (Senator Becker)

### 6. Action Items

- a. Review and Recommend Approval by Board of Directors: Renew Maintenance Agreement Between Aviat U.S., Inc. and the SVRIA for Services for Maintenance, Technical Support and Monitoring of the SVRIA ECOMM Microwave Network

### 7. Closed Session Pursuant to Government Code Section 54957(a), THREAT TO PUBLIC SERVICES OR FACILITIES (Conference with Executive Director, General Counsel, SVRCS Systems Administrator, Chair of the SVRIA Board of Directors, County Communications Technical Director)

### 8. Member/Participant Agency Announcements and any Future Items for Discussion

## 9. Adjournment

**ACCOMMODATION:** If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please call (408) 615-5571 at least 72 hours in advance of the meeting.

**AGENDAS AND OTHER DOCUMENTS:** Public Records Pursuant to Government Code Section 54957.5, all public records produced by the Authority relating to an open session item on this agenda that are distributed to a majority of the Working Committee Members or Board of Directors and are not exempt from disclosure pursuant to the California Public Records Act and will be available for public inspection on the SVRIA website <https://svria.org/> at the same time that the public records are distributed or made available to the Board of Directors or Working Committee Members..

**CONSENT CALENDAR:** Consent Calendar items are typically non-controversial in nature and are considered for approval by the Board or Working Committee with one single action. Members of the audience, Staff or the Board or Working Committee Members who would like an item removed from the Consent Calendar for purposes of discussion may request the Chairperson to remove the item to the regular agenda.

**PUBLIC COMMENT:** Anyone who desires to address the Board or Working Committee on an item appearing on the agenda may do so when public comment is called for on that item. Anyone who desires to address the Board or Working Committee on items not appearing on the agenda but within the subject matter jurisdiction of the Board or Working Committee may do so during the Public Comment item on the Agenda. Members of the public wishing to comment on an item on the agenda may do so in the following ways: Email comments to the SVRIA Executive Director via email at [enickel@svria.org](mailto:enickel@svria.org), mailed to SVRIA, Executive Director, 601 El Camino Real, Santa Clara, CA 95050, provide comments to individual Board or Working Committee members, or attend the meeting in-person.

Emails will be forwarded to the Board of Directors or Working Committee as appropriate.  
**IMPORTANT:** identify the Agenda Item number in the subject line of your email. All emails received will be entered into the public record for the meeting.

The Board or Working Committee is unable to take action on or engage in detailed discussion of issues presented during the Public Comment item, Comments by the public should be limited to three (3) minutes.

**AGENDA ITEM 4a**



Silicon Valley Regional Interoperability Authority

**DRAFT REGULAR MEETING MINUTES**

**Silicon Valley Regional Interoperability Authority  
Working Committee**

**Monday, March 13, 2023**

1. Call to Order

➤ Director Loventhal called the meeting to order at 2:14 pm

2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	City Manager's Office Representative, San Jose	P / A Arrived at 2:39 pm
Vice Chair Brian Glass Acting Fire Chief Santa Clara County Fire	County Executive's Office Representative, Santa Clara County	P / A Arrived at 2:20 pm
Trisha Adcock Director, Santa Clara County Communications	Director, Santa Clara County Communications	P / A
Brian Loventhal City Manager City of Campbell	Santa Clara County, City Managers Association	P / A
Ed Shikada City Manager City of Palo Alto	Santa Clara County, City Managers Association	P / A
Nicole Frazier Palo Alto PD Deputy Technical Director	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief City of Santa Clara	Santa Clara County Fire Chiefs Assoc. Rep	P / A

Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Michael Wodnick Communications Division Manager San Jose Fire	City Manager's Office Representative, San Jose	P / A
Andrea Atkinson Support Services Manager Campbell Police Department	PSCMA Representative	P / A
Kenneth Blackwell Technology Manager VTA	VTA Representative	P / A
Randeep Sangha Assistant Superintendent VTA	VTA Representative	P / A

There are seven members present, there is a quorum. Two members arrived later for a total of nine.

### 3. Public Comment

- No members of the public were present. No members of the public have commented through the Working Committee Members. No public comment.

### 4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of January 9, 2023

- No public comment

- Motion to approve E. Shikada, J. McDonald second. No comments. Aye: 7, No: 0. Motion Carries.

### 5. Executive Director Updates and Presentations

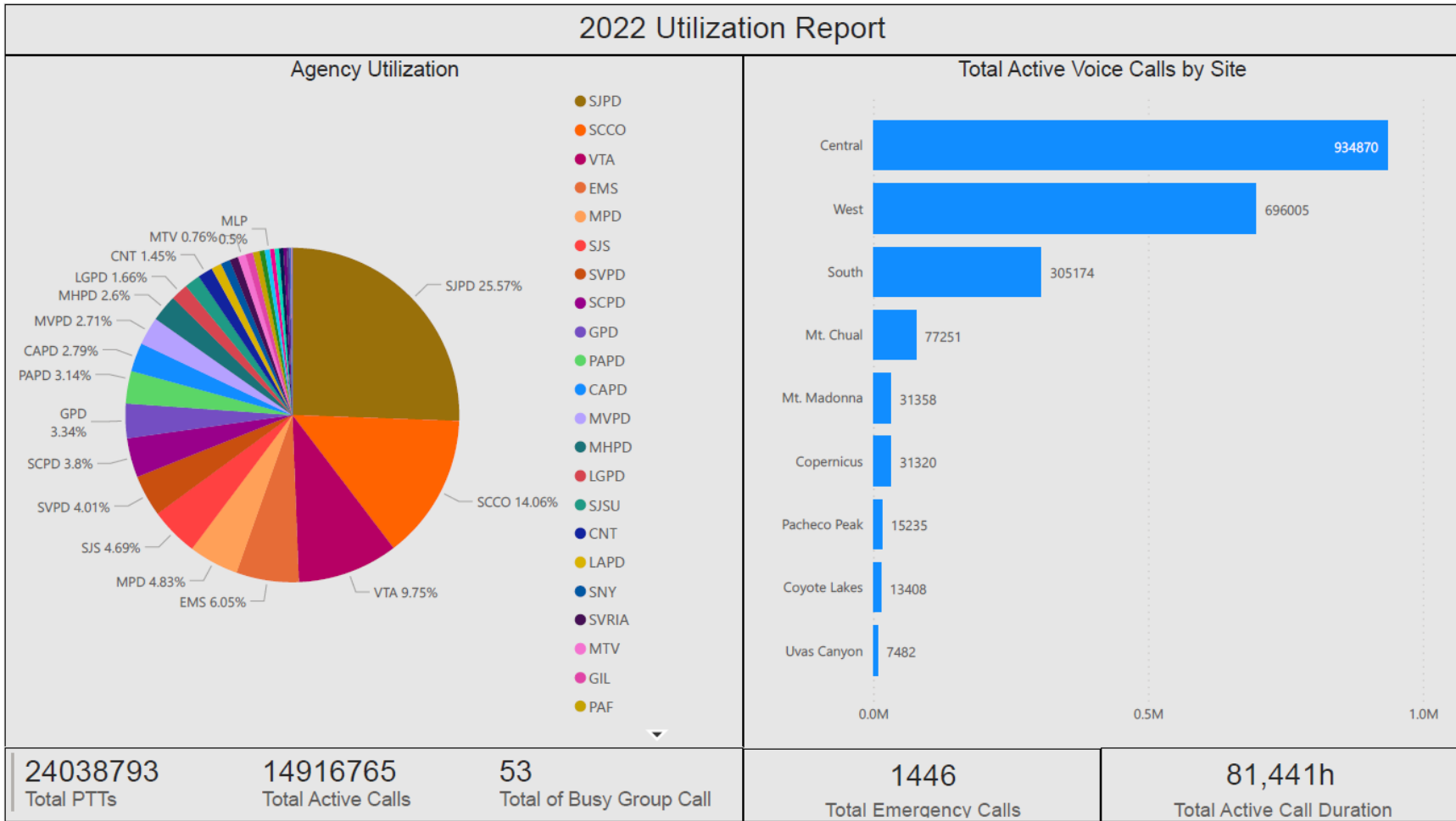
- a. COVID State of Emergency Declaration ended February 28, 2023

- The Working Committee and Board will meet in-person
- If there is a need for individual members to meet remotely, there are requirements under the Brown Act to do so including:
  - Majority of Working Committee must be in-person (seven)
  - Individual committee members may meet remotely if these items are met:
    - Post agenda on SVRIA website and at the location address that the committee member is calling in from. The remote address must be on the agenda.
    - Remote location must be publicly accessible including ADA requirements
    - There are “just cause” circumstances that allow remote participation including illness of committee members, caring for family members.

That must be announced by the committee member participating remotely and voted on by the rest of the committee to approve. This can only be used 20% of the meetings (once per year)

- b. Physical and Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment. First report received. The Executive Director is requesting a special meeting (closed session) to review the findings and prioritize modifications.
  - The Executive Director has received the first report. Will coordinate with Board Chair on possible Special Meeting Dates for a closed session to share security details of report and to establish priorities for addressing recommendations.
  
- c. Main Jail: Bi-Directional Antenna (BDA) project in the sallyport receiving area
  - Long planned project is finally happening. BDAs are being installed throughout the jail to improve radio signal coverage inside the jail.
  - SVRIA had previously agreed to pay for the BDA in the sallyport area as all SVRIA members' law enforcement agencies use the area for bringing people in custody to the jail for processing.
  - The County Sheriff's Office is paying for BDA installations through the rest of the jail.
  
- d. SVRCS Utilization Report for Calendar Year 2022 (Attachment 5d)
  - Report for Calendar Year (CY22) is attached.
  - The system is being widely used; the total number of push-to-talks (PTT) increased to 24 million.
  - There are opportunities for training our users as there were far fewer calls made (14.9 million) than PTT.

# SVRCS Utilization Report for Calendar Year 2022





Agency	Total PTTs	Total Active Calls	Total of Busy Group Call	% Total of Active Calls
SJPD	7363712	3814427	0	25.57%
SCCO	3292628	2097809	0	14.06%
VTA	2283703	1453794	0	9.75%
EMS	1317494	902578	0	6.05%
MPD	1157113	721029	0	4.83%
SJS	1074601	699759	0	4.69%
SVPD	862777	598657	0	4.01%
SCPD	867655	567327	0	3.80%
GPD	724331	497846	0	3.34%
PAPD	648881	468680	0	3.14%
CAPD	558931	415901	0	2.79%
MVPD	578457	403671	0	2.71%
MHPD	608579	388236	0	2.60%
LGPD	345708	247886	0	1.66%
SJSU	342866	227860	0	1.53%
CNT	303228	216076	0	1.45%
LAPD	211947	147782	0	0.99%
SNY	233446	135325	0	0.91%
SVRIA	163733	124950	53	0.84%
MTV	155042	112796	0	0.76%
GIL	150465	107203	0	0.72%
PAF	125345	96171	0	0.64%
SNC	115364	76261	0	0.51%
MLP	102491	74182	0	0.50%
Silicon Valley Power	92516	67522	0	0.45%
Palo Alto UTL	87089	64562	0	0.43%
Sunnyvale PW	83886	60842	0	0.41%
FootHill - De Anza	81205	49716	0	0.33%
SJECC	55930	36761	0	0.25%
Santa Clara PW	31921	26785	0	0.18%
Palo Alto PW	8800	6875	0	0.05%
San Jose Muni Water	4811	3876	0	0.03%
Milpitas PW	2081	1803	0	0.01%
MRG	1547	1376	0	0.01%
West Valley	331	271	0	0.00%
Morgan Hill PW	179	170	0	0.00%
<b>Total</b>	<b>24038793</b>	<b>14916765</b>	<b>53</b>	<b>100.00%</b>

6. Action Items

a. Review and Recommend Approval by SVRIA Board of Directors: Renew Agreement Between the County of Santa Clara and the SVRIA for Services for Technical Support and Administration of SVRIA Communications Systems

➤ Working Committee Vice Chair Assistant Fire Chief Brian Glass and Committee Member Trisha Adcock Director of County Communications both recused themselves as they are employees of the County Fire Department and while able to hear the item, both did not want an appearance of conflict. Both stepped outside of the committee room for the discussion and vote.

- This is a renewal of a previously open and competitively bid contract that was awarded to County Communications in 2018.
- The Executive Director presented a staff report and highlighted the consistent, dependable service SVRIA and its members receive from County Communications technicians and staff.
- Contract separated into two fiscal items. The first is for equal monthly payments for system administration, on call, technical support, and ongoing maintenance and repair of current SVRIA equipment not supported by the Motorola and Aviat maintenance agreements. The second part supports monthly calculated rates for BDA costs that County Communications bills SVRIA. In the near future, the Executive Director will be bringing a fee study forward to begin collecting BDA fees to cover staff and direct costs incurred by SVRIA.
- An optional scope is also included in the agreement. This scope would be triggered if Motorola fails to perform RF and preventative maintenance under its current agreement with SVRIA. There have been significant customer service issues in the last year. While Motorola's service has improved, if there are future issues, SVRIA wants to have an optional plan in place.
- Chair Smith highlighted the excellent service and relationships between County Communications, San Jose, and SVRIA.

➤ No public comments.

➤ Motion to approve Chair Smith, E. Shikada second. No additional comments. Aye: 7, No: 0, Recusals: 2. Motion Carries.

b. Review and Recommend Approval by SVRIA Board of Directors: Fiscal Year 2023/24 (FY23/24) Budget

- The Executive Director presented a staff report, PowerPoint presentation and budget summary and recommendations for FY23/24.
- A proposed budget increase of 1.2% for FY23/24.
- 65% of the budget is committed to long-term service, maintenance and upgrade contracts.

- Additional radios have been added to the system which adjusted the members' contribution rates. In some cases, the rate is lower this year when compared to the estimate presented last year.
  - Proposed budget funds key strategic initiatives including continued physical and cybersecurity initiatives and Board-directed capital reserve funding.
  - SVRIA is sensitive to our members' fiscal constraints.
  - Board chair is working with the Executive Director to hold a half-day strategic retreat in early fall to address the long term capital funding needs of SVRIA and to ensure sufficient funds are in place to support system replacement and technology enhancement needs in the future.
- Chair Smith noted his appreciation of holding the budget and that continued work needs to be done with Motorola on the complex spreadsheet that is used to calculate the Maintenance and System Upgrade Agreement costs.
- No public comment.
- Motion to approve B. Loventhal, Chair Smith second. No additional comments. Aye: 9, No: 0. Motion Carries.

c. Review and Recommend Approval by SVRIA Board of Directors: Annual Audit of Financial Statements for period ending June 30, 2022

- The Executive Director presented the final audit from Moss, Levy & Hartzheim, LLP.
  - An annual audit is required under the JPA agreement to ensure public funds are accounted for by an outside, independent third party.
  - Clean audit, no deficiencies. The net position of SVRIA continues to decline as capital assets (radio towers, microwave and radio network hardware) are depreciated.
  - Fund balance continues to increase (now at \$5,243,436) as additional funds are added to the capital asset reserve fund and staff carefully manages annual budgets with unspent funds carried over into the capital asset fund.
- No public comment.

- Motion to approve B. Loventhal, Vice Chair Glass second. No additional comments. Aye: 9, No: 0. Motion Carries.

7. Future Items for Discussion

- Committee members want to include establishing a radio cache policy, the continuation of BayMACS and monthly Law and Fire radio testing.

8. Adjournment

- Chair Smith adjourned the meeting at 3:18 pm

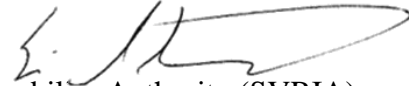
**AGENDA ITEM 6a**



Silicon Valley Regional Interoperability Authority

**Silicon Valley Regional Interoperability Authority  
Working Committee  
April 26, 2023**

**TO:** Working Committee  
Silicon Valley Regional Interoperability Authority (SVRIA)

**FROM:** Eric Nickel, Executive Director   
Silicon Valley Regional Interoperability Authority (SVRIA)

**SUBJECT:** Review and Recommend Approval by Board of Directors: Renew Maintenance Agreement Between Aviat U.S., Inc. and the SVRIA for Services for Maintenance, Technical Support and Monitoring of the SVRIA ECOMM Microwave Network

**RECOMMENDATIONS**

Review and recommend to the Board of Directors authorizing the Executive Director to execute a 2-year contract extension from July 1, 2023 to June 20, 2025 with Aviat U.S., Inc. for monitoring and maintaining the ECOMM Network for a not-to-exceed total of \$888,497.

**SUMMARY/DISCUSSION**

Aviat has been a dependable and competent partner in helping ensure that the ECOMM system is managed effectively. Aviat has been the service and maintenance provider since the inception of the ECOMM network.

Aviat will continue to maintain the software comprising the existing ECOMM Digital Microwave System. The Aviat Network Operations Center (NOC) will provide 24/7/365 monitoring of the network and will initiate repairs with the County Technicians based the reporting received from the system through the NOC. The Aviat Networks agreement also includes warranty and replacement for parts and Network Administration (engineering support).

The Aviat contract will continue to provide the same level of service for a two-year term beginning July 1, 2023, and ending June 30, 2025. The only minor change resulting in a \$15,009 reduction in cost is that Aviat will no longer support Juniper Switches. This

hardware has reached its end-of-life and is no longer used or needed by the ECOMM microwave network.

The SVRIA General Counsel participated in the drafting and review of the original agreement and has approved the amendment as to form.

**FISCAL IMPACT**

The approved FY23/24 Budget includes funding for the Aviat Services Agreement.

**ATTACHMENTS**

- A. Amendment to Agreement for Maintenance Services between the SVRIA and AVIAT U.S., Inc. for the ECOMM Digital Microwave System
- B. Copy of the Agreement for Maintenance Services between the SVRIA and AVIAT Networks, Inc. for the ECOMM Digital Microwave System dated March 31, 2020 and signed agreement sheet (attached pdf)

**AGENDA ITEM 6a: Attachment A**

**AMENDMENT TO  
AGREEMENT FOR MAINTENANCE SERVICES BETWEEN THE SILICON VALLEY REGIONAL  
INTEROPERABILITY AUTHORITY AND AVIAT U.S., INC. FOR THE ECOMM DIGITAL MICROWAVE  
SYSTEM**

THIS AMENDMENT made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between SILICON VALLEY REGIONAL INTEROPERABILITY AUTHORITY (hereinafter referred to as "AUTHORITY"), AVIAT U.S., INC. (hereinafter referred to as "AVIAT");

**WITNESSETH:**

THAT, for and in consideration of the mutual promises herein contained, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties to this Amendment, intending to be legally bound, hereby agree that the Agreement for Maintenance Services dated 1<sup>st</sup> June 2020 (hereinafter referred to as "Agreement"), is amended to provide as follows:

1. Whereas the parties agree to extend the Agreement for an additional 2 years from July 1, 2023 until June 30, 2025.
2. The Support Costs are amended to exclude TruePoint Coverage and OEM (Juniper Switches) and updating the total costs for 2 years with all other terms remaining the same. The Support Costs Table is amended as follows:

<b>Additional 2 Years (following the above 3 Year Term) July 1, 2023 - June 30, 2025 Excludes TruePoint Coverage – End of Support</b>	<b>\$903,506</b>
<b>Excludes OEM (Juniper Switches) – End of Support from July 1, 2023 – June 30, 2025</b>	<b>(\$15,009)</b>
<b>Total - Additional 2 Years (following the above 3 Year Term) July 1, 2023 - June 30, 2025</b>	<b>\$888,497</b>

3. The sums listed above, shall be invoiced and paid annually in accordance with the payment terms of the Agreement.
4. This Amendment constitutes the entire agreement between the parties concerning the subject matter hereof. In the event of any conflict, ambiguity or inconsistency between the provisions of this Amendment and the Agreement, the provisions of this Amendment shall prevail. The remainder of the Agreement shall remain in full force and effect, unamended.

IN WITNESS WHEREOF, the parties have caused the signatures of their duly authorized officers to be hereunder affixed.

ACCEPTED BY:

**AVIAT U.S., INC.**

**SILICON VALLEY REGIONAL INTEROPERABILITY  
AUTHORITY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form

Gary M. Baum  
General Counsel SVRIA

**AGENDA ITEM 6a: Attachment B**

See pdf attachments titled:

Aviat Maintenance Agreement FY 20-23

Aviat Agreement Signature Page, fully executed SVRIA 3-31-20