



Silicon Valley Regional Interoperability Authority

WORKING COMMITTEE REGULAR MEETING AGENDA
JANUARY 9, 2023, 2:00 PM

Consistent with the requirements of AB 361 and the resolution of the Board of Directors of SVRIA this meeting will only be accessible to the public electronically and available to the public via Teleconferencing. We encourage public participation.

Topic: SVRIA Working Committee Meeting

Time: Jan 9, 2023 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84065614408?pwd=QUkrM3lUNDBSMmUrOVVxNHlveVJzdz09>

Meeting ID: 840 6561 4408

Passcode: 229485

One tap mobile

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Meeting ID: 840 6561 4408

Passcode: 229485

Find your local number: <https://us02web.zoom.us/j/kZW0MLJBN>

1. Call to Order

2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	City Manager's Office Representative, San Jose	P / A
Vice Chair Brian Glass Assistant Fire Chief Santa Clara County Fire	County Executive's Office Representative, Santa Clara County	P / A
Trisha Adcock Director, Santa Clara County Communications	Director, Santa Clara County Communications	P / A
Brian Loventhal City Manager City of Campbell	Santa Clara County, City Managers Association	P / A
Ed Shikada City Manager City of Palo Alto	Santa Clara County, City Managers Association	P / A
Nicole Frazier Palo Alto PD Deputy Technical Director	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief City of Santa Clara	Santa Clara County Fire Chiefs Assoc. Rep	P / A
Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Michael Wodnick Communications Division Manager San Jose Fire	City Manager's Office Representative, San Jose	P / A
Judy Woo Communications Manager City of Los Altos	PSCMA Representative	P / A

Kenneth Blackwell Technology Manager VTA	VTA Representative	P / A
Randeep Sangha Transportation Superintendent - Service Management VTA	VTA Representative	P / A

3. Public Comment

At this time, the public is permitted to address the Committee on items within the Committee’s subject matter jurisdiction that do not appear on the agenda. Please limit comments to a maximum of three (3) minutes. If you wish to comment on an item that is on the agenda, please wait until the item is read for consideration.

4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of November 7, 2022.

5. Executive Director Updates and Presentations (Verbal reports unless indicated)

- a. Motorola System Upgrade Update and Closeout
- b. Subscriber Unit True-Up Update
- c. Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment
- d. COVID State of Emergency Declaration ending February 28, 2023

6. Closed Session Pursuant to Government Code Section 54957(a), THREAT TO PUBLIC SERVICES OR FACILITIES (Conference with Executive Director, General Counsel, SVRCS Systems Administrator, Chair of the SVRIA Board of Directors, County Communications Technical Director)

7. Member/Participant Agency Announcements and any Future Items for Discussion

8. Adjournment

ACCOMMODATION: If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please call (408) 277-3394 at least 72 hours in advance of the meeting.

AGENDAS AND OTHER DOCUMENTS: Public Records Pursuant to Government Code Section 54957.5, all public records produced by the Authority relating to an open session item on this agenda that are distributed to a majority of the Working Committee Members or Board of Directors and are not exempt from disclosure pursuant to the California Public Records Act and

will be available for public inspection on the SVRIA website <https://svria.org/> at the same time that the public records are distributed or made available to the Board of Directors or Working Committee Members..

CONSENT CALENDAR: Consent Calendar items are typically non-controversial in nature and are considered for approval by the Board or Working Committee with one single action. Members of the audience, Staff or the Board or Working Committee Members who would like an item removed from the Consent Calendar for purposes of discussion may request the Chairperson to remove the item to the regular agenda.

PUBLIC COMMENT: Anyone who desires to address the Board or Working Committee on an item appearing on the agenda may do so when public comment is called for on that item. Anyone who desires to address the Board or Working Committee on items not appearing on the agenda but within the subject matter jurisdiction of the Board or Working Committee may do so during the Public Comment item on the Agenda. Members of the public wishing to comment on an item on the agenda may do so in the following ways: Email comments to the SVRIA Executive Director via email at enickel@svria.org or mailed to SVRIA, Executive Director, 601 El Camino Real, Santa Clara, CA 95050.

Emails will be forwarded to the Board of Directors or Working Committee as appropriate. **IMPORTANT:** identify the Agenda Item number in the subject line of your email. All emails received will be entered into the public record for the meeting.

In order to provide oral public comments during the meeting, please do the following:
When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.
When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair). Phone participants: *6 - Toggle mute/unmute *9 - Raise hand

The Board or Working Committee is unable to take action on or engage in detailed discussion of issues presented during the Public Comment item, Comments by the public should be limited to three (3) minutes.

AGENDA ITEM 4a



Silicon Valley Regional Interoperability Authority

DRAFT REGULAR MEETING MINUTES

**Silicon Valley Regional Interoperability Authority
Working Committee**

**Monday, November 7, 2022
Teleconference/Zoom Online Meeting**

1. Call to Order

- Vice Chair Glass called the meeting to order at 2:05 pm

2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	City Manager’s Office Representative, San Jose	P / A
Vice Chair Brian Glass Acting Fire Chief Santa Clara County Fire	County Executive’s Office Representative, Santa Clara County	P / A
Trisha Adcock Director, Santa Clara County Communications	Director, Santa Clara County Communications	P / A
Brian Loventhal City Manager City of Campbell	Santa Clara County, City Managers Association	P / A
Ed Shikada City Manager City of Palo Alto	Santa Clara County, City Managers Association	P / A
Nicole Frazier Palo Alto PD Deputy Technical Director	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief	Santa Clara County Fire Chiefs Assoc. Rep	P / A Arrived at 2:10 pm

City of Santa Clara		
Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Michael Wodnick Communications Division Manager San Jose Fire	City Manager's Office Representative, San Jose	P / A
Judy Woo Communications Manager City of Los Altos	PSCMA Representative	P / A
Kenneth Blackwell Technology Manager VTA	VTA Representative	P / A
Randeep Sangha Assistant Superintendent VTA	VTA Representative	P / A

There are eight members present, there is a quorum.

3. Public Comment

- No members of the public present. No members of the public have commented through the Working Committee Members. No public comment.

4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of September 12, 2022

- No public comment

- Motion to approve P. Espinosa, J. McDonald second. No comments. Roll call vote taken, Aye: 8, No: 0. Motion Carries.

5. Executive Director Updates and Presentations

- a. Motorola System Upgrade

- Biennial System Upgrade began in October and will run through mid-December. The intense work started in early November with new computer terminals being installed across dispatch centers throughout the County. This includes new hardware, software and other technology and cybersecurity features are improved. Motorola is upgrading 175 pieces of hardware in 35 locations. The hardware upgrades are primarily switches, routers, and computer terminals. The Motorola Upgrade Team (approximately 12 engineers and technicians) will be onsite October 31 to November 11 to perform the core upgrades and cut over. Work will primarily be done in the overnight hours, midnight to 4:00 AM when calls for services are low. We also have contingencies built in that if there are significant emergencies going on at the time, that we're going to pause any sort of work until the emergency resolves. Extensive

communication to stakeholders has already begun. Schedules to be shared with stakeholders and are updated daily.

- Training for potential interruptions during the system upgrade – Failsoft and Site Trunking for Dispatchers and Field Users was completed on October 26. Approximately 50 people were trained onsite on online. The majority of those trained are managers and supervisors who will in turn train their teams.
- b. Subscriber Unit True-Up Update
 - The True-Up count is done. Next steps will be to validate the number with the core of the network.
 - Executive Director noted the FCC license is 13,500 radios. The last True-Up total was 11,365. The new Count is 11,753.
- c. Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment
 - Still awaiting draft report. Currently the report is being reviewed and validated by DHS at their Washington DC Office.
- d. Fee Study Completed for Bi-Directional Amplifier (BDA) and Emergency Responder Radio Communications Systems (ERRCS)
 - Report is completed. Will bring the fee study and proposed new fee in March 2023 as part of the budget process.
 - SVRIA is subsidizing the BDA program approximately \$115,000 per year including staff time and direct billed costs.
- e. Board of Directors Meeting on November 17, 2022
 - Board will hold a reception after the meeting at the Santa Clara Police Department, Community Room, 1st Floor at 4:00 pm. Board will recognize and honor two long-serving Board members who are retiring, County Board of Supervisor Mike Wasserman and County Sheriff Laurie Smith will be leaving the Board. Both have served SVRIA for 10 plus years. There will be a recognition and small reception after the meeting. The Working Committee and public are invited.
- f. Update on County Fire Chiefs Grant Project to Support Countywide Common Operating Picture for Fire and EMS Services
 - There is an upcoming deadline for grant funds. County Fire is going to exchange the funds for another set of possible funding that had a deadline into 2024. Concern about being able to complete the project in time as well as ongoing funding.
- g. COVID State of Emergency Declaration ending February 28, 2023
 - Governor is ending the COVIS State of Emergency for public meetings. After the January meeting, future meeting will likely be held in person with remote opportunities directed by the Brown Act. SVRIA General Counsel is reviewing and will advise.

- No public comment

6. Action Items

- a. Adoption of Resolution for SVRIA Working Committee Meeting Schedule for Calendar Year 2023
 - Executive Director presented staff report and proposed Working Committee calendar.
 - JPA requires annual adoption.
 - No public comment.

➤ Motion to adopt E. Shikada, Vice Chair Glass second. No further discussion, No public comments. Roll call vote taken, Aye: 8, No: 0. Motion Carries.

7. Future Items for Discussion

- Executive Director thanked the Committee for their work in 2022 and wished all a happy holiday season and Happy New Year.

8. Adjournment

- Vice Chair Glass adjourned the meeting at 2:39 pm