



Silicon Valley Regional Interoperability Authority

WORKING COMMITTEE REGULAR MEETING AGENDA
SEPTEMBER 12, 2022, 2:00 PM

Consistent with the requirements of AB 361 and the resolution of the Board of Directors of SVRIA this meeting will only be accessible to the public electronically and available to the public via Teleconferencing. We encourage public participation.

Topic: SVRIA Working Committee Meeting

Time: Sep 12, 2022 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 867 1221 5356

Passcode: 445215

One tap mobile

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+1 564 217 2000 US

+1 646 558 8656 US (New York)

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Meeting ID: 867 1221 5356

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1. Call to Order

2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	City Manager's Office Representative, San Jose	P / A
Vice Chair Brian Glass Assistant Fire Chief Santa Clara County Fire	County Executive's Office Representative, Santa Clara County	P / A
Trisha Adcock Director, Santa Clara County Communications	Director, Santa Clara County Communications	P / A
Brian Loventhal City Manager City of Campbell	Santa Clara County, City Managers Association	P / A
Ed Shikada City Manager City of Palo Alto	Santa Clara County, City Managers Association	P / A
Nicole Frazier Palo Alto PD Senior Technologist	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief City of Santa Clara	Santa Clara County Fire Chiefs Assoc. Rep	P / A
Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Michael Wodnick Communications Division Manager San Jose Fire	City Manager's Office Representative, San Jose	P / A
Judy Maloney Communications Manager City of Los Altos	PSCMA Representative	P / A
Kenneth Blackwell Technology Manager VTA	VTA Representative	P / A
Randeep Sangha	VTA Representative	P / A

Transportation Superintendent - Service Management VTA		
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3. Public Comment

At this time, the public is permitted to address the Committee on items within the Committee’s subject matter jurisdiction that do not appear on the agenda. Please limit comments to a maximum of three (3) minutes. If you wish to comment on an item that is on the agenda, please wait until the item is read for consideration.

4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of May 9, 2022 (No meeting on July 11, 2022).

5. Executive Director Updates and Presentations

- a. Subscriber Unit True-Up (Verbal Report)
- b. Motorola System Upgrades (Verbal Report)
 - i. Location on Push-to-Talk – new
 - ii. Biennial System Upgrade October 31 to November 11, 2022 – System Upgrade Agreement (SUA)
 - iii. Training for Potential Interruptions during System Upgrade – Failsoft and Site Trunking Training for Dispatch Managers and Field Users
- c. Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment (Verbal Report)
- d. Radio Encryption Update (Verbal Report)
 - i. Senate Bill 1000 (Becker) Radio Encryption Update
 - ii. Palo Alto Police Radio Encryption Update
- e. Board of Directors Meeting on July 28, 2022 (Verbal Report)
 - i. New Chair and Vice Chair
 - ii. Plan for recognition of past Chair Mike Wasserman and past Vice Chair Laurie Smith at Board of Directors Meeting on November 17, 2022
- f. CalOES Grant-Funded Site on Wheels Update (Verbal Report)

6. Action Items

- a. Elect a Working Committee Chair and Vice Chair for Fiscal Year 2022/2023

7. Member/Participant Agency Announcements and any Future Items for Discussion

8. Adjournment

ACCOMMODATION: If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a

request for disability-related modification or accommodation, please call (408) 277-3394 at least 72 hours in advance of the meeting.

AGENDAS AND OTHER DOCUMENTS: Public Records Pursuant to Government Code Section 54957.5, all public records produced by the Authority relating to an open session item on this agenda that are distributed to a majority of the Working Committee Members or Board of Directors and are not exempt from disclosure pursuant to the California Public Records Act and will be available for public inspection on the SVRIA website <https://svria.org/> at the same time that the public records are distributed or made available to the Board of Directors or Working Committee Members..

CONSENT CALENDAR: Consent Calendar items are typically non-controversial in nature and are considered for approval by the Board or Working Committee with one single action. Members of the audience, Staff or the Board or Working Committee Members who would like an item removed from the Consent Calendar for purposes of discussion may request the Chairperson to remove the item to the regular agenda.

PUBLIC COMMENT: Anyone who desires to address the Board or Working Committee on an item appearing on the agenda may do so when public comment is called for on that item. Anyone who desires to address the Board of Working Committee on items not appearing on the agenda but within the subject matter jurisdiction of the Board or Working Committee may do so during the Public Comment item on the Agenda. Members of the public wishing to comment on an item on the agenda may do so in the following ways: Email comments to the SVRIA Executive Director via email at enickel@svria.org or mailed to SVRIA, Executive Director, 601 El Camino Real, Santa Clara, CA 95050.

Emails will be forwarded to the Board of Directors or Working Committee as appropriate. **IMPORTANT:** identify the Agenda Item number in the subject line of your email. All emails received will be entered into the public record for the meeting.

In order to provide oral public comments during the meeting, please do the following:
When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.
When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair). Phone participants: *6 - Toggle mute/unmute *9 - Raise hand

The Board or Working Committee is unable to take action on or engage in detailed discussion of issues presented during the Public Comment item, Comments by the public should be limited to three (3) minutes.

AGENDA ITEM 4a



Silicon Valley Regional Interoperability Authority

DRAFT REGULAR MEETING MINUTES

**Silicon Valley Regional Interoperability Authority
Working Committee**

**Monday, May 9, 2022
Teleconference/Zoom Online Meeting**

1. Call to Order

- Chair Smith called the meeting to order at 2:03 pm

2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	City Manager's Office Representative, San Jose	P / A
Vice Chair Brian Glass Acting Fire Chief Santa Clara County Fire	County Executive's Office Representative, Santa Clara County	P / A
Vacant	Director, Santa Clara County Communications	P / A
Brian Loventhal City Manager City of Campbell	Santa Clara County, City Managers Association	P / A
Ed Shikada City Manager City of Palo Alto	Santa Clara County, City Managers Association	P / A
Nicole Frazier Palo Alto PD Senior Technologist	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief City of Santa Clara	Santa Clara County Fire Chiefs Assoc. Rep	P / A

Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Steve Forman Battalion Chief San Jose Fire	City Manager's Office Representative, San Jose	P / A
Judy Maloney Communications Manager City of Los Altos	PSCMA Representative	P / A
Kenneth Blackwell Technology Manager VTA	VTA Representative	P / A
Randeep Sangha Assistant Superintendent VTA	VTA Representative	P / A

There are eight members present, there is a quorum.

3. Public Comment

- No members of the public present. No members of the public have commented through the Working Committee Members. No public comment.

4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of March 14, 2022

- No public comment

- Motion to approve J. Maloney, K. Blackwell second. No comments. Roll call vote taken, Aye: 8, No: 0. Motion Carries.

5. Executive Director Updates and Presentations

- a. Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment (Verbal Report)

- DHS will be here in early August. Staff will accompany them on multiple site visits to get a firsthand understanding of what they're looking at. Likely, when we are completed, staff will come back and brief the Working Committee and Board in closed session given the sensitivity of the information of the vulnerability assessment.

- b. CalOES Grant-Funded Site on Wheels

- Construction is almost complete, and the radios are programmed. The last item to complete is radio testing, optimization, and a few items on the punch list. We have met the CalOES completion deadline. It is set up as a regional asset, and it will support SVRCS in the event a site goes down or there are large events that need additional radio infrastructure to support communications. The grant-funded portion (\$300,000) has been paid at the end of March. Once the punch list is

completed and we have signed the final acceptance, the Board-approved additional funding amount (approximately \$161,000) will be paid.

- c. Training Update – Programmers, Dispatchers and Field Users (Verbal Report)
 - May 11 is the training date for radio shop and programmers. Training will be in-person and likely held at Santa Clara Police Department’s Community Room. Staff monitoring COVID safety recommendations for training sessions.
 - Staff, the Working Committee and the Technical and Project Teams are planning a tabletop training on June 21, 2022. The hope is that the training can be conducted in-person if COVID protocols and safety allow.
 - Routine and small incident operations
 - Large incidents
 - Pursuits entering and exiting the County including coordination with adjoining counties dispatch centers and CHP
- d. Working Committee vacancy representing Santa Clara County Communications Director (Verbal Report)
 - With Heather Plamondon’s retirement, a vacancy currently exists for the Director of County Communications. Chief Glass has informed SVRIA that a candidate will be announced shortly, and the person will fill the opening on the Working Committee.
- e. New Working Committee Member Orientation
 - SVRIA staff has offered new board member orientation training before. Staff would like to offer a similar training to any of the members of the working committee, particularly our new members. The training lasts about one hour, and the topics include the history of the JPA is about, guiding documents, the technology, and key staff contacts.
- f. SVRIA Mutual Aid interest from Menlo Park Fire District and the United States Marshal’s Office.
 - There is complexity with both requests. Menlo Park Fire has to also set up interoperability with the East Bay Regional Communications System (EBRCS) for communication with Fremont Fire on calls on the Dumbarton Bridge. The US Marshals will be joining EBRCS as a paying participant. They need to complete that before joining SVRIA as a mutual aid partner.
- g. Two-year Subscriber Unit True-Up in July 2022 (Verbal Report)
 - The True-Up is completed every other year and serves as the basis for the annual maintenance and operations budget for SVRIA. Agencies add and remove radios as their operational needs change. We will count every mobile and portable radio on the SVRCS.
 - No public comment

6. Action Items

a. Senate Bill 1000 Legislation – Law Enforcement Agencies: Encryption and Radio Communications

i. Legislative Analysis and Options for Board of Directors – Staff Report Recommends that the SVRIA Working Committee advise the Board of Directors to not take a position on SB 1000.

- Executive Director presented staff report and analysis of proposed State legislation including current status as SB 1000 moves through the Senate and Assembly.
- Operationally: Encryption is mostly complete with SVRIA Law Enforcement members and the County Sheriff who have transitioned to encryption on their primary dispatch talkgroups. There is one small community college district police department who is finishing encryption transition, less than 50 radios.
- SVRIA does not have a signed agreement with State DOJ as SVRIA is not a law enforcement agency and has no need to access the state records and identification database (CLETS).
- State DOJ has no regulatory authority over SVRIA. In the event personally identifiable information (PII) is transmitted over one of the South Bay Interoperability Talkgroups, there is no action the State could take against SVRIA.
- The mission of SVRIA is to deliver operations on the SVRCS. No matter the encryption status of SVRIA's law enforcement agencies, the Interoperability Talkgroups will always be available for shared, multi-agency regional communications.
- Public Policy: State legislative effort with legislation introduced by Senator Becker (Santa Clara/San Mateo) that would require unencrypting communication on police primary talkgroups. Personally identifiable information is the reason for encryption after an October 2020 memo from the State Department of Justice. This legislation would unwind a lot of the work SVRIA, and its members have done in the last three years. There is a cost to unencrypt radios, mostly staff time. There is a provision for reimbursement for unfunded State mandates. Staff is keeping a close eye on the reimbursement process and language.
- Executive Director noted that there has not been a complete cost analysis on the bill. Costs that would be incurred by the state and reimbursing local agencies to fulfill the mandate of a new law.
- Executive Director noted that SVRIA was established as a technical joint powers authority (JPA). There has not been legislative advocacy action and SVRIA does not have the staff or resources to effectively analyze proposed legislation.
- Executive Director outlined SVRIA's role to support member agencies elected officials and staff with technical analysis or the legislation so the agencies could make their own public policy position.
- Executive Director noted that one member's City Council had taken a support position and another member's City Council had taken an oppose position on the legislation. There is a desire to keep all members united in the delivery of services to their public safety and public service agencies within SVRIA.

- Executive Director noted there would be added workload on dispatchers and officers.
- Chair Smith expressed concerns about the added workload on dispatchers and dispatch centers should SB 1000 become law. In San Jose PD's case, additional dispatchers would be needed to operate the encrypted talkgroups to relay PII and run information through CLETS. Dispatch centers are already understaffed and attempting to add new positions would be costly and difficult to fill.

Chair Smith noted additional groups are organizing to oppose the bill. Executive Director was aware of the California Police Chiefs and California Sheriffs' Association were opposed and there was also opposition from dispatcher groups including Cal NENA (National Emergency 9-1-1 Association).

- No public comment.

➤ Motion to accept staff recommendations A. Smith, B. Glass second. No comments. Roll call vote taken, Aye: 8, No: 0. Motion Carries.

b. Annual Audit – Receive and Recommend Approval to Board of Directors

- Executive Director provided an overview of the SVRIA Audit and Auditor, Alex Hom from Moss, Levy & Hartzheim.
- Presented highlights and noted the SVRIA is clean and without exceptions.
- The FY20/21 Audit is much more of a typical SVRIA audit compared to last year's audit that accounted for previously built capital infrastructure, but the equipment had not yet been capitalized or depreciated.
- The Auditor gave the Authority an unmodified clean opinion. Auditor looked at making sure all the processes that SVRIA did, like purchasing transactions, receipts, and made sure the balance sheet items were correct. Auditor found no significant findings. The controls seemed good for a special district your size.

- No public comment.

➤ Motion to accept staff recommendations B. Glass, E. Shikada second. No comments. Roll call vote taken, Aye: 8, No: 0. Motion Carries.

7. Future Items for Discussion

- No Working Committee member announcements

8. Adjournment

- Chair Smith adjourned the meeting at 2:35 pm

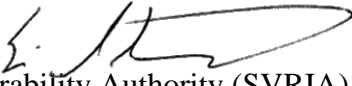
AGENDA ITEM 6a



Silicon Valley Regional Interoperability Authority

**Silicon Valley Regional Interoperability Authority
Working Committee
September 12, 2022**

TO: Working Committee
Silicon Valley Regional Interoperability Authority (SVRIA)

FROM: Eric Nickel, Executive Director 
Silicon Valley Regional Interoperability Authority (SVRIA)

SUBJECT: Election of Chair and Vice Chair of the Working Committee for Fiscal Year 2022/2023

Recommendations

1. Elect a Chair and Vice Chair for Fiscal Year 2022/2023

Options

1. Elect a Chair and Vice Chair for Fiscal Year 2022/2023
2. Defer election, keep current Chair, and Vice Chair for Fiscal Year 2022/2023

Summary/Discussion

The Bylaws of the Silicon Valley Regional Interoperability Authority govern voting for Chair and Vice Chair of the Working Committee. Section 2.5.c. describes the Annual Elections of Officers. Section 2.5.c states:

An annual election for the Chairperson and Vice Chairperson and the appointment of the Secretary shall be conducted during the first meeting of the fiscal year unless deferred by the Committee. The Chairperson, Vice Chairperson and Secretary may serve for multiple successive terms.

The positions are open to any member of the Working Committee. Members of the Working Committee may nominate themselves or any other member of the committee. If an election is held, the Executive Director will accept nominations and tally the results.