



Silicon Valley Regional Interoperability Authority

**BOARD MEETING AGENDA – REGULAR MEETING**  
**SEPTEMBER 22, 2022, 4:00 PM**

**Consistent with the requirements of AB 361 and the resolution of the Board of Directors of SVRIA this meeting will only be accessible to the public electronically and available to the public via Teleconferencing. We encourage public participation.**

**Silicon Valley Regional Interoperability Authority**  
**Board of Directors Meeting**

**Topic: SVRIA Board of Directors**

**Time: Sep 22, 2022 04:00 PM Pacific Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/87330816775?pwd=eUF3Q0JXY3VYaFg2T1NNZzRDVUs5UT09>

Meeting ID: 873 3081 6775

Passcode: 361783

One tap mobile

+16699009128,,87330816775#,,,,\*361783# US (San Jose)

+16694449171,,87330816775#,,,,\*361783# US

Dial by your location

+1 669 900 9128 US (San Jose)

+1 669 444 9171 US

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

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Meeting ID: 873 3081 6775

Passcode: 361783

Find your local number: <https://us02web.zoom.us/j/87330816775>

1. Call to Order

2. Roll Call

SVRIA Board of Directors

|   |  |       |
|---|--|-------|
| Chair Russ Melton<br>City of Sunnyvale<br>Council Member        | Santa Clara Cities<br>Association Selection  | P / A |
| Vice Chair Karen Hardy<br>City of Santa Clara<br>Council Member | Representing the Central<br>Cities of Milpitas, Santa<br>Clara, and Sunnyvale                                | P / A |
| Otto Lee<br>Santa Clara County<br>Supervisor                    | Alternate – Representing<br>the County of Santa<br>Clara   | P / A |
| Mike Wasserman<br>Santa Clara County<br>Supervisor              | Representing the County<br>of Santa Clara  | P / A |
| Laurie Smith<br>Santa Clara County<br>Sheriff                   | Representing the County<br>of Santa Clara  | P / A |
| Lydia Kou<br>City of Palo Alto<br>Vice Mayor                    | Representing the<br>Northwest Cities of Palo<br>Alto, Mountain View and<br>Los Altos                         | P / A |
| Lisa Matichak<br>City of Mountain View<br>Council Member        | Alternate – Representing<br>the Northwest Cities of<br>Palo Alto, Mountain<br>View and Los Altos             | P / A |
| Hung Wei<br>City of Cupertino<br>Council Member                 | Representing SW Cities<br>of Campbell, Cupertino,<br>Monte Sereno, Saratoga,<br>and Los Gatos                | P / A |
| Jon Willey<br>City of Cupertino<br>Council Member               | Alternate - Representing<br>SW Cities of Campbell,<br>Cupertino, Monte<br>Sereno, Saratoga, and<br>Los Gatos | P / A |
| Matthew Hudes<br>Town of Los Gatos<br>Council Member            | Alternate - Santa Clara<br>Cities Association<br>Selection   | P / A |
| Pam Foley<br>City of San Jose<br>Council Member                 | Representing the City of<br>San Jose   | P / A |

|  |  |      |
|--|--|------|
| Chappie Jones<br>City of San Jose<br>Vice Mayor                  | Representing the City of<br>San Jose   | P /A |
| Sylvia Arenas<br>City of San Jose<br>Council Member              | Alternate - Representing<br>the City of San Jose   | P /A |
| Raul Peralez<br>City of San Jose<br>Council Member               | Alternate - Representing<br>the City of San Jose   | P /A |
| Peter Leroe-Munoz<br>City of Gilroy<br>Mayor Pro Tempore         | Representing the South<br>County Cities of Gilroy<br>and Morgan Hill                         | P /A |
| Rich Constantine<br>City of Morgan Hill<br>Mayor                 | Representing VTA   | P /A |
| Richard Bertalan<br>VTA, Chief Information<br>Technology Officer | Representing VTA   | P /A |
| Vacant   | Alternate - Representing<br>the Central Cities of<br>Milpitas, Santa Clara,<br>and Sunnyvale | P /A |

3. Swearing-in of new Board Members

Board Secretary will administer the Oath of Office to new Board Members

4. Public Comment

At this time, the public is permitted to address the Committee on items within the Committee’s subject matter jurisdiction that do not appear on the agenda. Please limit comments to a maximum of three (3) minutes. If you wish to comment on an item that is on the agenda, please wait until the item is read for consideration.

5. Action on Consent Calendar

- a. Adoption of Resolution 2022-06 to Continue to Extend Authorization for Meetings of the Board of Directors and the Working Committee via Zoom Meeting for a Period of 30 Days
- b. Review and Approve Meeting Minutes from the Board Meeting of July 28, 2022

6. Executive Director Updates

- a. Subscriber Unit True-Up (Verbal Report)
- b. Motorola System Upgrades (Verbal Report)
  - i. Location on Push-to-Talk – new
  - ii. Biennial System Upgrade October 31 to November 11, 2022 – System Upgrade Agreement (SUA)
  - iii. Training for Potential Interruptions during System Upgrade – Failsoft and Site Trunking Training for Dispatch Managers and Field Users

- c. Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment (Verbal Report)
- d. Radio Encryption Update (Verbal Report)
  - i. Senate Bill 1000 (Becker) Radio Encryption Update
  - ii. Palo Alto Police Radio Encryption Update
- e. CalOES Grant-Funded Site on Wheels Update (Verbal Report)
- f. Board of Directors Meeting (in-person) on November 17, 2022 (Verbal Report)
  - i. Recognition and celebration for past Chair Mike Wasserman and past Vice Chair Laurie Smith
- g. Board of Director and Alternate appointments for Calendar Year 2023 (Verbal Report)

7. Action Items

- a. Request authority to formalize an agreement with Santa Clara County Fire Department, County of Santa Clara Office of Emergency Management, and County of Santa Clara Emergency Medical Services Office to provide project management, technical, and administrative support to the County Fire Chiefs Association grant-funded situational awareness project (Intterra)

8. Future Items for Discussion

9. Adjournment

**ACCOMMODATION:** If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please call (408) 277-3394 at least 72 hours in advance of the meeting.

**AGENDAS AND OTHER DOCUMENTS:** Public Records Pursuant to Government Code Section 54957.5, all public records produced by the Authority relating to an open session item on this agenda that are distributed to a majority of the Working Committee Members or Board of Directors and are not exempt from disclosure pursuant to the California Public Records Act and will be available for public inspection on the SVRIA website <https://svria.org/> at the same time that the public records are distributed or made available to the Board of Directors or Working Committee Members.

**CONSENT CALENDAR:** Consent Calendar items are typically non-controversial in nature and are considered for approval by the Board or Working Committee with one single action. Members of the audience, Staff or the Board or Working Committee Members who would like an item removed from the Consent Calendar for purposes of discussion may request the Chairperson to remove the item to the regular agenda.

**PUBLIC COMMENT:** Anyone who desires to address the Board or Working Committee on an item appearing on the agenda may do so when public comment is called for on that item. Anyone who desires to address the Board or Working Committee on items not appearing on the agenda but within the subject matter jurisdiction of the Board or Working Committee may do so during the Public Comment item on the Agenda.

Members of the public wishing to comment on an item on the agenda may do so in the following ways: Email comments to the SVRIA Executive Director via email at [enickel@svria.org](mailto:enickel@svria.org) or mailed to SVRIA, Executive Director, 601 El Camino Real, Santa Clara, CA 95050. Emails will be forwarded to the Board of Directors or Working Committee as appropriate.

**IMPORTANT:** identify the Agenda Item number in the subject line of your email. All emails received will be entered into the public record for the meeting.

In order to provide oral public comments during the meeting, please do the following:

When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.

When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair). Phone participants: \*6 - Toggle mute/unmute \*9 - Raise hand


The Board or Working Committee is unable to take action on or engage in detailed discussion of issues presented during the Public Comment item. Comments by the public should be limited to three (3) minutes.

**AGENDA ITEM 5a**



**Silicon Valley Regional Interoperability Authority  
Board of Directors  
September 22, 2022**

**TO:** Board of Directors  
Silicon Valley Regional Interoperability Authority (SVRIA)

**FROM:** Eric Nickel, Executive Director   
Gary M. Baum, General Counsel  
Silicon Valley Regional Interoperability Authority (SVRIA)

**SUBJECT: Adoption of Resolution to Continue to Extend Authorization for Meetings of the Board of Directors and the Working Committee via Zoom Meeting for a Period of 30 Days**

**RECOMMENDATIONS:**

Approve the attached resolution permitting the Board of Directors and Working Committee of SVRIA to continue to hold their meetings via Zoom with full public access, electronically to the meetings.

**BACKGROUND**

The Board of Directors previously approved continuing to hold future meetings via Zoom after the Governor's Executive Order expired. At our last meeting on July 28, 2022, the Board of Directors approved an extension of the authorization. This resolution satisfies the legal requirements necessary in order to continue to hold meetings of the Board of Directors and the Working Committee utilizing Zoom for a period of thirty days. The Board will be required to pass a similar resolution every thirty days after passage of this resolution or at its next subsequent meeting, whichever is later, in order to comply with statutory requirements.

**LEGAL ANALYSIS**

AB361 modified Government Code Section 54953 by adding provisions that allow local governmental entities to not comply with certain provisions of the telephonic meeting requirements if there was a declared emergency or an order or recommendation for social distancing. The Resolution and Staff Report have been revised to reflect the latest CDC and County Public Health Director Recommendations.

Specifically, AB 361 **removes** the following requirements:

- The requirement to post an agenda at a private home, business, hotel or wherever the Board Member is located has been lifted.
- The requirement that individual Board Members home, work or current location address be listed on the agenda has been removed.
- The requirement that the location of the Board Member be ADA accessible has been removed. Of course, there are existing laws that require a public building to be ADA accessible.
- A majority of a quorum is no longer required to be within our jurisdiction, which would be Santa Clara County.

AB 361 **added** the following requirements:

- The meeting must allow a call-in option **or** an internet-based option for public participation. SVRIA will meet this requirement.
- Should either the call-in option or internet-based option stop working, the Board can take no further action until the access to the public is restored.
- Starting 30 days after the first meeting held under this new approach the Board must pass findings every 30 days, or at a subsequent meeting that an emergency continues to exist or there are requirement or recommendations for social distancing.
- Staff must list the access and method for public participation on the agenda.

Two of the former requirements from 54953 continue:

- All votes taken must be roll call votes. (54953(b)(2))
- The agenda must also be posted at the usual location at SCPD. (54953(b)(3))

### **BUDGET IMPACT**

There will be a small amount of additional work and possible minor costs incurred by staff to continue to utilize Zoom and attempt to maintain its reliability during public meetings.

Attachment A: Resolution to continue to permit holding meetings utilizing Zoom due to the public emergency

**AGENDA ITEM 5a, Attachment A**

**RESOLUTION NO. 2022-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SILICON VALLEY REGIONAL INTEROPERABILITY AUTHORITY RECOGNIZING A STATE OF EMERGENCY AND THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND AUTHORIZING REMOTE TELECONFERENCED PUBLIC MEETINGS OF THE BOARD OF DIRECTORS AND WORKING COMMITTEE TO ALLOW THE BOARD OF DIRECTORS AND WORKING COMMITTEE CONTINUE TO HOLD PUBLIC MEETINGS SOLELY BY TELECONFERENCE OR OTHERWISE ELECTRONICALLY PURSUANT TO AB 361**

**WHEREAS**, the Silicon Valley Regional Interoperability Authority (the “Authority”), is a joint powers agency duly organized and existing under and by virtue of the laws of the State of California; and

**WHEREAS**, all public meetings of the Board of Directors and Working Committee of the Authority are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board of Directors or Working Committee conduct their business; and

**WHEREAS**, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19; and

**WHEREAS**, as a result of Executive Order N-29-20, the Board of Directors and Working Committee held remote teleconferenced remote meetings for their meetings via Zoom, and for purposes of Brown Act teleconferenced meetings the term “legislative body” includes the Board of Directors and advisory bodies includes the Working Committee; and

**WHEREAS**, since the issuance of Executive Order N-92-20, the Delta variant has emerged followed by the Omicron variant, followed by the Omicron BA.2 subvariant, Omicron BA.3, BA.4 and BA.5 subvariants, causing a spike in COVID-19 cases throughout the state; and

**WHEREAS**, the Centers for Disease Control have determined that Santa Clara County is now a high community risk level signifying that there are now high levels of community transmission; and

**WHEREAS**, the nine-county Bay area are all in the high community risk level; and



**WHEREAS**, the CDC recommends that everyone wear a mask indoors when the high level of community transmission has been reached; and

**WHEREAS**, The Santa Clara County Health Department has collected wastewater sampling data showing an increase in SARS CoV-2 virus present in all wastewater treatment plants in the County; and

**WHEREAS**, the County Public Health Director has recommended avoiding indoor crowds; and

**WHEREAS**, while hospitalizations and severe illnesses have decreased in the last month, new COVID-19 variants continue to emerge, including a recent variant with increased transmissibility that may potentially impact the County's hospital capacity. Holding in-person meetings with all members of the legislative body, staff, and the public in attendance in a shared indoor meeting space could particularly impact persons who are at higher risk of severe illness; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions, including that the Board of Directors make specified findings; and

**WHEREAS**, on September 21, 2021, the Santa Clara County Public Health Director issued the "Recommendation Regarding Continued Remote Public Meetings of Governmental Entities," basing the recommendation on: 1) the continued threat of COVID-19 to the community, 2) the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and 3) the continued increased safety protection that social distancing provides as one means by which to reduce the risk of COVID-19 transmission; and

**WHEREAS**, for the reasons set forth in the Santa Clara County Public Health Director's recommendation, the Authority is concerned about the health and safety of all individuals who attend open and public meetings of the Board of Directors and Working Committee; and

**WHEREAS**, the Board of Directors does hereby find that the existence of the March 4, 2020 Proclamation of a State Emergency, and the described conditions, including the spread of the Omicron variant, pose an imminent risk to health and safety of meeting attendees; and

**WHEREAS**, Government Code Section 54953(e)(3) requires that the Board of Directors review the need and make findings for continuing the teleconferencing without complying with the agenda posting and public comment requirements at least once every thirty (30) days until Governor terminates the state of emergency; and,

**WHEREAS**, for the reasons set forth herein, the Board of Directors does hereby find that the Board of Directors and Working Committee shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide

the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the associated emergency conditions are ongoing and there is a need to continue teleconferencing for public meetings without posting the teleconferencing locations on the agenda and without requiring the teleconference locations to be accessible to the public during the current Governor-proclaimed COVID-19 state of emergency and this Resolution if approved, will be in effect for 30 days and will expire on October 22, 2022; and

**NOW THEREFORE**, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SILICON VALLEY REGIONAL INTEROPERABILITY AUTHORITY AS FOLLOWS:

1. The Board of Directors hereby recognizes the Governor of the State of California's March 4, 2020 Proclamation of a State of Emergency.
2. The Board of Directors authorizes and directs the Executive Director, to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act. In compliance with California Government Code section 54953(e), the Board makes the following findings:
  - a. The state of emergency continues to impact the ability of SVRIA's legislative bodies, as well as staff and members of the public, to meet safely in person.
  - b. State or local officials continue to impose or recommend measures to promote social distancing.
  - c. The County Public Health Director has recommended that legislative bodies continue to meet remotely to promote social distancing as one means to reduce the risk of COVID-19 transmission.
3. This Resolution shall take effect immediately upon adoption and shall be effective until the earlier of thirty (30) days from the date of adoption of this Resolution, or such time as the Board of Directors votes, by majority vote in accordance with Government Code section 54953(e)(3), whether to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

By a vote of \_\_\_Ayes and \_\_\_Nays

Dated this 22nd day of September, 2022.

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Russ Melton  
Chair Board of Directors of SVRIA

**AGENDA ITEM 5b**



Silicon Valley Regional Interoperability Authority

**DRAFT MEETING MINUTES**

**Silicon Valley Regional Interoperability Authority  
Board of Directors**

**Thursday, July 28, 2022  
Teleconference/Zoom Online Meeting**

1. Call to Order

- Chair Wasserman called the meeting to order at 4:02 pm

2. Roll Call

|  |   |              |
|--|---|--------------|
| Chair Mike Wasserman<br>Santa Clara County<br>Supervisor | Representing the County<br>of Santa Clara   | <b>P / A</b> |
| Vice Chair Laurie Smith<br>Santa Clara County<br>Sheriff | Representing the County<br>of Santa Clara   | <b>P / A</b> |
| Lydia Kou<br>City of Palo Alto<br>Vice Mayor             | Representing the<br>Northwest Cities of Palo<br>Alto, Mountain View and<br>Los Altos          | <b>P / A</b> |
| Hung Wei<br>City of Cupertino<br>Council Member          | Representing SW Cities<br>of Campbell, Cupertino,<br>Monte Sereno, Saratoga,<br>and Los Gatos | <b>P / A</b> |
| Russ Melton<br>City of Sunnyvale<br>Council Member       | Santa Clara Cities<br>Association Selection   | <b>P / A</b> |
| Pam Foley<br>City of San Jose<br>Council Member          | Representing the City of<br>San Jose  | <b>P / A</b> |
| Chappie Jones<br>City of San Jose<br>Vice Mayor          | Representing the City of<br>San Jose  | <b>P / A</b> |

|  |   |             |
|--|---|-------------|
| Peter Leroe-Munoz<br>City of Gilroy<br>Mayor Pro Tempore         | Representing the South<br>County Cities of Gilroy<br>and Morgan Hill          | <b>P /A</b> |
| Rich Constantine<br>City of Morgan Hill<br>Mayor                 | Representing VTA  | <b>P /A</b> |
| Richard Bertalan<br>VTA, Chief Information<br>Technology Officer | Representing VTA  | <b>P /A</b> |
| Karen Hardy<br>City of Santa Clara<br>Council Member             | Representing the Central<br>Cities of Milpitas, Santa<br>Clara, and Sunnyvale | <b>P /A</b> |

➤ **Ten Directors Present. There is a quorum.**

3. Swearing-in of new Alternate Member
  - No new Board Members to swear-in

4. Public Comment and Closed Session
  - No Public Comment.
  - No public comments made to individual Board Members to bring to meeting

5. Action on Consent Calendar
  - No Public Comment

➤ **Director Constantine motions to approve consent calendar. Director Leroe-Munoz second.**

**Rollcall Vote: 10 AYE, 0 NO. Motion Carries.**

6. Executive Director's Report
  - Busy summer at SVRIA. Joined this afternoon by Andy Smith, Working Committee Chair and Interoperability Manager for San Jose PD, Mike Gokey who is the Technical Director for County Communications, and Diane Stambaugh who is SVRIA's budget and finance specialist and grants coordinator.

- a. Senate Bill 1000 Legislation – Law Enforcement Agencies: Encryption and Radio Communications Update

- In the May meeting, Board had a discussion, and chose to not take a position. The bill is still moving through the State Legislature, it is now on the Assembly side. Since the Board last met, SB 1000 has cleared the Assembly Public Safety Subcommittee, and is scheduled to be heard again for a second time with the Assembly Appropriations subcommittee.
- State Legislature identified that SB 1000 would likely cost the state millions, but the amount was still unknown. State does acknowledge there are 120 agencies that have transitioned to encryption that would have to unencrypt and there would be costs associated with that. The only amendment that has been made is the compliance date changed from January 1, 2023 to January 1 of

2024. There has been no watering down of language around the unfunded mandate cost recovery opportunities by our local governments. It will be heard in appropriations on August the 3, which is next Wednesday.

- The Assembly is getting close to calendar deadlines where action has to be taken on the Bill or it does not pass this year.
- The other item to bring to your attention is there is organized opposition on this bill, primarily law enforcement agencies and associations, as well as 9-1-1 dispatch associations.
  
- Director Hardy with a question – What is the time frame for submitting opposition to the bill? Concerned that Santa Clara City Council is on summer hiatus. Bill needs to clear Appropriations by August 12 and all bills that clear the committee process will be heard by the full Assembly starting August 15.
  
- Director Kou with a question – Wondering if there are support/oppose positions that were taken by other cities besides Sunnyvale and Palo Alto? There are no other support/oppose positions taken by cities. Most of the support positions are media and government transparency groups. Most oppose positions are law enforcement and 9-1-1 associations.

b. Cybersecurity Update – Partnership with Department of Homeland Security (DHS) for Critical Infrastructure Assessment

- DHS will be here next week. Staff will accompany them on multiple site visits all of next week to get a firsthand understanding of what they're assessing. Staff has already completed a significant amount of pre-site visit preparations on four sites, the SVRCS Master Site and three Prime Sites.
- Once the site visits are completed, staff will receive a report for each of the four sites. When staff start receiving the reports, we will come back and brief the board in closed session given the sensitivity of the information of the vulnerability assessment.
  
- Chair Wasserman with a question – Does DHS provide or evaluate for best practices? Yes, our sites will be compared to all others in DHS's data base. Some of our practices are likely already best practice and will be shared.

c. CalOES Grant-Funded Site on Wheels Update

- Project is 99.9% complete. The radios are programmed, tested and optimized. Two small items on punch list, but the site is operational. SVRIA has met the CalOES completion deadline. It is set up as a regional asset, and it will support SVRCS in the event a site goes down or there are large events that need additional radio infrastructure to support communications.

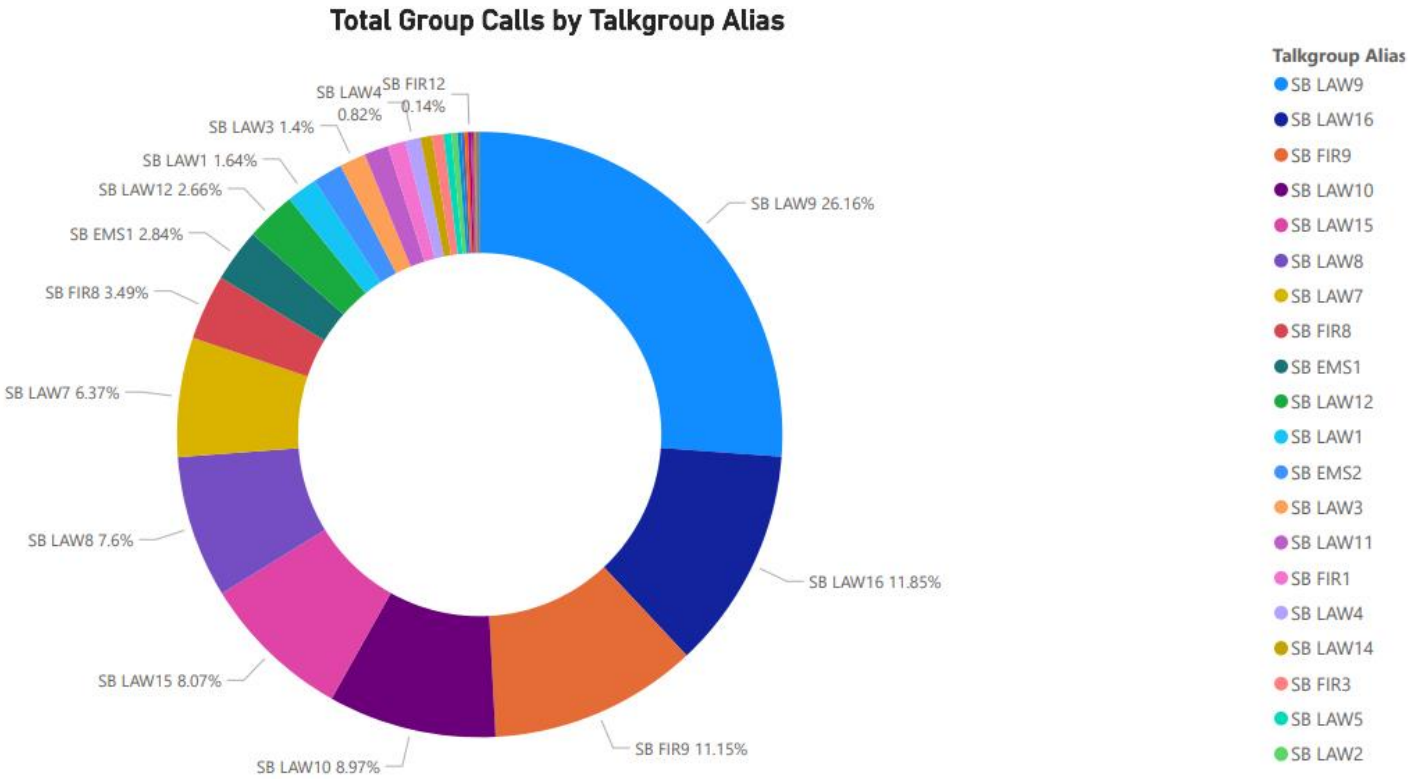
d. Training Update – Programmers, Dispatchers and Field Users

- Staff, the Working Committee and the Technical and Project Teams met in-person for a tabletop training on June 21, 2022. Very positive feedback and the users recommended quarterly training. Next training is scheduled for

September and October in anticipation for the upcoming radio system upgrade. The training will be focused on SVRCS safety nets known as Failsoft and Site Trunking.

- e. Two-year Subscriber Unit True-Up to start in July.
  - The True-Up is completed every other year and serves as the basis for the annual maintenance and operations budget for SVRIA. Agencies add and remove radios as their operational needs change. We will count every mobile and portable radio on the SVRCS.
  - SVRIA's Budget is derived from the True-Up count with the larger users paying more as they use more radios on the system.
  
- f. Motorola System Upgrade
  - As part of SVRIA's contract with Motorola, every two years the radio system is upgraded to the newest computer and router hardware and current versions of software. This is a significant undertaking, and the preparation work has already begun. Most on-site work will occur late October and early November.
  
- g. Interoperability Report requested by Vice Chair Smith at the May 26, 2022 Board Meeting
  - Executive Director shared the attached slides and described the usage of the South Bay Interoperability Talkgroups. Details provided on current use for incidents and planned events such as football games at Stanford Stadium and Levi Stadium or large events at the SAP Center in San Jose.
  - Explained the differences between the South Bay (SB) Law, Fire and EMS.
  - Explained how the SB Interoperability Talkgroups can be used for small incidents, for example a police dog responding from Palo Alto to Los Alto. Talkgroups are also used for large incidents, for example the VTA shooting or the gun discharge at the Great Mall in Milpitas that was first thought to be an active shooter.
  
  - No other Board questions
  - No Public Comment

➤ **AGENDA ITEM 6g: Interoperability Report requested by Vice-Chair Smith at the May 26, 2022 Board Meeting**



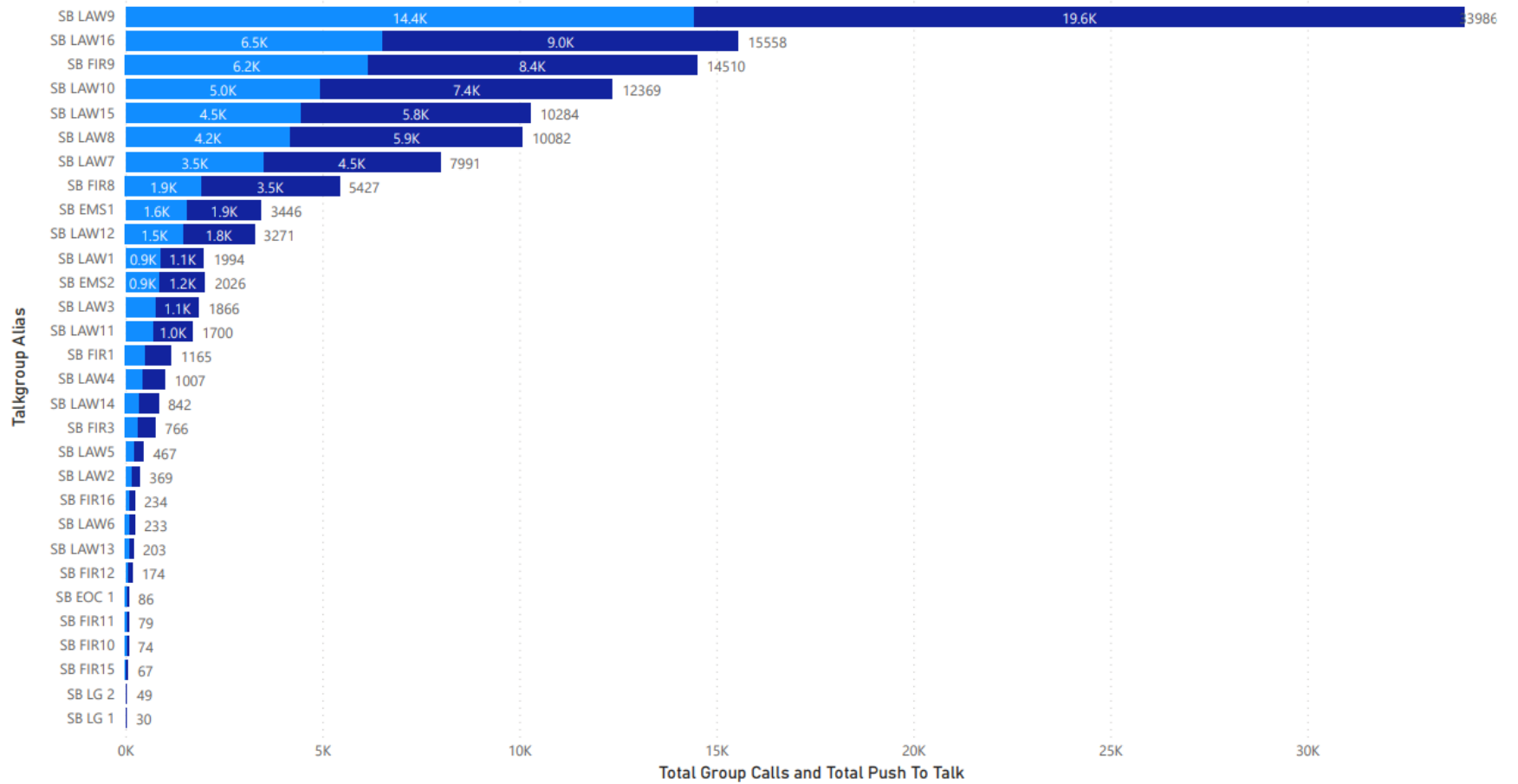
|                           |                           |                         |                        |
|---------------------------|---------------------------|-------------------------|------------------------|
| <b>75355</b>              | <b>55173</b>              | <b>0</b>                | <b>0</b>               |
| <b>Total Push To Talk</b> | <b>Total Active Calls</b> | <b>Busy Group Calls</b> | <b>Emergency Calls</b> |

55K

Total Active Calls

### Total Group Calls and Total Push To Talk by Talkgroup Alias

● Total Group Calls ● Total Push To Talk





## 7. Action Items

### a. Election of Chair and Vice Chair of the Board of Directors for Fiscal Year 2022/2023

- Executive Director presented a staff report highlighting the language in the JPA that directs elections to be held the first meeting of the fiscal year.
- Board can elect a Chair and Vice Chair or decide to keep the current Chair and Vice Chair.
- Chair and Vice Chair are both retiring and will rotate off the Board when their terms end.
- Chair Wasserman offered to remain in role until his term ended or would be happy to transition if the Board desired.
- Vice Chair Smith also offered to remain in role until her term ended or would be happy to transition if it is the Board's pleasure. Vice Chair Smith highlighted Russ Melton for a possible leadership role as he has been very active in his leadership of SVRIA.
  
- Director Hardy motioned to nominate Director Melton as Chair for FY22/23. Vice Chair Smith with the second. Chair Wasserman confirmed the nomination with Director Melton, who accepted.
  
- Chair Wasserman asked if there were any other nominations for Chair. There were none. Chair Wasserman conferred with the Board if there is agreement to vote on both Chair and Vice Chair at the same time. The Board agreed.
  
- Chair Wasserman asked if there were any Directors interested in being Vice Chair. Director Hardy expressed interest.
  
- Chair Wasserman motioned to nominate Director Hardy as Vice Chair for FY22/23. Director Jones with the second.
  
- No public comment.
  
- Combined motions to select Russ Melton for Chair and Karen Hardy for Vice Chair.  
Rollcall Vote: 10 AYE, 0 NO. Motion Carries.
  
- Chair Wasserman commented that it has been his honor to serve on SVRIA for the last 12 years. That we have brought together all of the cities, the County and several special districts to create the preeminent state-of-the-art radio system that serves the community. It's one of his finest accomplishments.
- Vice Chair Smith echoed the sentiments and the honor to serve law enforcement and fire, and that we are all in a much better and safer place because of the radio system. Very proud to have been a part of this and appreciated the exceptional support of the Board and users.
  
- Past Chair Wasserman transitioned the meeting to Chair Melton.

- Chair Melton expressed his gratitude. Every time he talks to the people in Sunnyvale Department of Public Safety, there are accolades for how SVRCS works. The addition it brings to public safety and his city and throughout the county is over the top. It's with heartfelt gratitude that he appreciates the leadership and stewardship of Mike Wasserman and Laurie Smith to getting SVRIA where it is right now.

8. Future Agenda Items

- No Items suggested

9. Adjournment

- Chair Melton adjourned the meeting at 4:34 pm

**AGENDA ITEM 7a**



Silicon Valley Regional Interoperability Authority

**Silicon Valley Regional Interoperability Authority  
Board of Directors  
September 22, 2022**

**TO:** Board of Directors  
Silicon Valley Regional Interoperability Authority (SVRIA)

**FROM:** Eric Nickel, Executive Director   
Silicon Valley Regional Interoperability Authority (SVRIA)

**SUBJECT:** Request authority to formalize an agreement with Santa Clara County Fire Department, County of Santa Clara Office of Emergency Management, and County of Santa Clara Emergency Medical Services Office to provide project management, technical, and administrative support to the County Fire Chiefs Association grant-funded situational awareness project (Intterra)

**Recommendation**

Authorize Executive Director to formalize an agreement with Santa Clara County Fire Department, County of Santa Clara Office of Emergency Management, County of Santa Clara Emergency Medical Services (EMS) Office and/or any other necessary party to provide project management, technical, and administrative support to the County Fire Chiefs Association grant-funded situational awareness project (Intterra). The agreement must provide for full cost recovery by SVRIA.

**Options**

1. Provide authorization to formalize agreement
2. Do not provide authorization to formalize agreement

**Background**

The Santa Clara County Fire Chiefs Association (County Chiefs) represents every Fire Department and the Sunnyvale Department of Public Safety in Santa Clara County. The County Chiefs have requested that SVRIA assist in the program set up and ongoing administration of a grant-funded data aggregation and common operating picture tool.

The County Fire Chiefs were awarded a four-year grant to initially fund this data project. The project vendor, Intterra, provides a cloud-based, all-risk common operating picture and

situational awareness tool by aggregating and distributing data that is important to fire, rescue, EMS and County Ambulance staff.

The Department of Homeland Security issued a grant to the County Office of Emergency Management on behalf of the County Chiefs. Administrative costs are not included in the Homeland Security Grant. The project has also secured funding through the Santa Clara County EMS Trust Fund which is administered by the Santa Clara County EMS Office. Administrative costs are permissible expenses from the EMS Trust Fund.

The Santa Clara County Fire Department currently holds a service contract with Intterra. It was originally contemplated that the Santa Clara County Fire Department would establish and administer the project. There is, however, a desire for a separate organization, ideally one representing all agencies in Santa Clara County, with an established governance board, operational, administrative and fiscal structure to assume a leadership role on the project. Of particular interest to the County Chiefs is identifying a cost-sharing formula similar to those utilized by SVRIA. SVRIA has successfully utilized cost sharing formulas since its inception.

If this initial project proves successful, this could serve as a template for future County Chiefs data projects including Zonehaven (evacuation management and community information) and Tablet Command (incident management).

More information on Intterra can be found on their website: [Intterra - Cloud-Based Data Visualization for Fire Agencies \(intterragroup.com\)](http://intterragroup.com).

### **Discussion**

The SVRIA Executive Director has had discussions with the stakeholders and has shared the project with the SVRIA Working Committee in a request for support memo and verbally with the Board of Directors. The Working Committee supported the concept of SVRIA providing these services. There is agreement that SVRIA would be an ideal partner to assist the County Chiefs. The County Chiefs represent fire agencies whose organizations are SVRIA members, one participating agency (South County Fire), and one mutual aid partner (CalFire).

The project fits within the mission of SVRIA, specifically to identify, coordinate and implement interoperability solutions to its member agencies. The primary purpose of most SVRIA projects is to seamlessly integrate voice and data communications between law enforcement, the fire and rescue service, emergency medical services and emergency management for routine operations, critical incidents and disaster response and recovery.

**Project Phases:** It is contemplated that there will be two phases of the project. Phase 1 is the project implementation and launch while Phase 2 is the ongoing project management and grant administration.

Phase 1: Technical and administrative tasks required to start delivering Intterra services involve the majority of this phase. An outside consultant specializing in public safety data and communications is needed to work directly with the fire agencies and the vendor to set up the project. SVRIA through its relationship with Regional Government Services (RGS) does have access to specialized consultant services to temporarily fill this role.

It is anticipated that six to ten (6-10) hours per week for a period of approximately six months would be needed to successfully complete Phase 1. SVRIA staff can handle the administrative support and grant compliance portions of Phase 1. This could be exiting staff or the specialized consultant.

Phase 2: would include the ongoing technical maintenance, administrative and grant compliance responsibilities. Phase 2 can be handled by SVRIA staff and a small use of the technical consultant. Phase 2 would be completed at the end of the grant funding cycle.

If there is an interest in continuing the project at the completion of the grant funding, SVRIA, the County Chiefs and their budget coordinators could decide on the best path forward acknowledging the stakeholders' expectations and leveraging the strengths of both groups.

**County Chiefs Interest:** The County Chiefs represent fire chiefs, operations, training and fire prevention chiefs from every public safety agency in Santa Clara County. The County Chiefs want to establish and utilize the Intterra product. There are many unique technology features that will assist and support fire, rescue, EMS, and ambulance operations, in particular a common operating picture and decision support system.

The County Chiefs have four years of grant funding to evaluate the project and determine if agencies should continue using Intterra through an annual subscription and maintenance fee. The County Chiefs are also interested in a fair and equitable formula for determining agency costs, with the largest users paying more than the smaller users. Finally, there is also an interest from the County Chiefs that the project is viewed as a county-wide project and not one hosted or represented by a single agency.

**County EMS Interest:** The County EMS Office is charged with fulfilling its statutorily mandated responsibilities of providing emergency medical care and transportation in Santa Clara County. It accomplishes this mission through its EMS Office staff and by managing its contractor, currently Rural Metro/AMR. A key interest is ensuring the contractor is complying with the contract, in particular with operational performance and reporting. The Intterra product will support situational awareness, reporting and compliance monitoring.

**SVRIA Interest:** SVRIA is a joint powers authority whose mission is to serve the radio communication and data exchange needs of its Members and Participating Agencies. Its primary mission is to provide interoperable radio communication through the Silicon Valley Regional Communications System (SVRCS) linking public safety and public service agencies in Santa Clara County. SVRIA seeks to support its fire agencies in this important data exchange project. In addition, the SVRIA funding formula for its Members and Participating Agencies is a time-proven model for fair and equitable cost-sharing. SVRIA also has an interest in covering its costs, as SVRIA's revenue is paid by its Member Agencies. As this is a project demonstration, SVRIA would seek to recover its staff time and consultant costs from Phase 1 and 2. If the project moves into permanent funding after the grant is completed, SVRIA would continue to administer the project and examine appropriate funding options at that time, either through

another grant or with the agreement of our Board of Directors from SVRIA Member Agencies, through increased annual operations costs

**Agreements:** SVRIA envisions a Memorandum of Understanding between the participating parties that outlines the roles and responsibilities and supports each party's interests. This could take the form of a MOU between County Fire, County EMS and SVRIA outlining the services required and funding sources (e.g., EMS Trust Fund) for the Project Phases described above. SVRIA General Counsel is prepared to work with County Counsel and representatives from the three parties to find an acceptable MOU structure that would address the parties needs and meet County Counsel's desired approach.

**Fiscal Impact**

There project is expected to be cost-neutral to SVRIA. SVRIA expenditures for staff time and outside consultants will be recovered as administrative fees billed to the grant project. As noted earlier, administrative fees are provided to the project through the County EMS Trust Fund.

The administrative fees are estimated to be approximately \$45,000 for the first six months identified as Phase 1. Ongoing annual technical, project and administrative costs for the portions of Phase 2 are estimated to be \$20,000 per year.