



Silicon Valley Regional Interoperability Authority

APPROVED REGULAR MEETING MINUTES

**Silicon Valley Regional Interoperability Authority
Working Committee**

**Monday, January 10, 2022
Teleconference/Zoom Online Meeting**

1. Call to Order

- Chair Smith called the meeting to order at 2:02 pm

2. Roll Call

Chair Andy Smith SJPD/Interoperability Communications Manager	San Jose Representative	P / A
Vice Chair Brian Glass Acting Fire Chief Santa Clara County Fire	Santa Clara County Representative	P / A Arrived at 2:11 pm
Heather Plamondon Santa Clara County Communication Director	Santa Clara County Representative	P / A
Brian Loventhal City Manager City of Campbell	County/City Managers Association Representative	P / A
Ed Shikada City Manager City of Palo Alto	County/City Managers Association Representative	P / A Arrived at 2:19 pm
Nicole Frazier Palo Alto PD Senior Technologist	At Large Member	P / A
Joey McDonald Communications Operations Manager Santa Clara Police Department	At Large Member	P / A
Ruben Torres Fire Chief City of Santa Clara	Santa Clara County Fire Chiefs Assoc. Rep	P / A

Pedro Espinoza Police Chief City of Gilroy	County Police Chiefs Association Representative	P / A
Steve Forman Battalion Chief San Jose Fire	San Jose Fire Department Representative	P / A
Judy Maloney Communications Manager City of Los Altos	PSCMA Representative	P / A
Kenneth Blackwell Technology Manager VTA	VTA Representative	P / A
Luis (Joonie) Tolosa Manager, Operations Analysis, Reporting, & Systems VTA	VTA Representative	P / A

There are eleven members present, there is a quorum.

3. Public Comment

- No members of the public present. No public comment.

4. Action on Consent Calendar

- a. Review and Approve Meeting Minutes from the Regular Meeting of November 8, 2021
- b. Informational memo re: Adoption of Resolution by the Board of Directors to continue to extend authorization or meetings of the Board of Directors and Working Committee vis Zoom Meeting for a period of 30 days.

- Motion to approve P. Espinosa, J. Maloney second. No comments. Roll call vote taken, Aye: 9, No: 0. Motion Carries.

5. Executive Director Updates and Presentations

- a. California Department of Justice Encryption Mandate Update.
Nearly all encryption has been completed. There are less than 50 radios still needing encryption on law enforcement primary talkgroups. There are some radios with SVRIA's larger members that still need programming on the SB Law Interoperability talkgroups.

Palo Alto in implementing an innovative IT solution, which would provide real-time calls for service information via a web based application. And it would just be details of the call with no personally identifiable information that would allow members of the media to see in real time where the calls for service, and basic information on a call type.

- b. SVRIA Mutual Aid interest from Menlo Park Fire District and the United States Marshal's Office. There is complexity with both requests. Menlo Park Fire has to also set up interoperability with the East Bay Regional Communications System (EBRCS) for

communication with Fremont Fire on calls on the Dumbarton Bridge. The US Marshals will be joining EBRCs as a paying participant. They need to complete that before joining SVRIA as a mutual aid partner.

- c. Voice Over IP (VOIP) Phone System Demobilization: The VOIP system will be decommissioned on January 31, 2022 at 5:00 pm. The system is not used and the hardware that runs the system is at the end of its useful life and is no longer supported. The plan has been shared with the dispatch managers, police and fire chiefs, and the emergency managers.
- d. Website transition to take place in early February. Final changes being put on the look and the content being transitioned to the new website. Besides the fresh look, the web technology takes advantage of the latest security and technology.
- e. Reminder that is time to file annual Form 700 disclosures with the California Fair Political Practices. All Working Committee Member are required to file annual disclosures.

6. Action Items

- a. Fiscal Year 2021/22 (FY21/22) Operating Budget Amendment to support the California Office of Emergency Services (CalOES) grant-funded Site on Wheels Project
 Executive Director presented and update on the Site on Wheels Project, SVRIA received a CalOES grant of \$300,000. The equipment has been ordered, the design and engineering completed. Construction is set to take place in February, and the project completed by March 31.

Grant covers \$300,000 of the projected cost of \$\$448,011. A 10% contingency for unanticipated project costs is \$44,801. The not-to-exceed total is \$492,812.

Summary of Proposed Budget Changes	Approved	Proposed	Change
Total Revenue	\$4,711,876	\$5,011,876	\$ 300,000
Expenses (Projects & Programs)	\$ 111,000	\$ 603,812	\$ 492,812
Reserves	\$3,059,424	\$2,866,612	(\$192,812)
Total Proposed Budget Amendment	\$4,711,876	\$5,204,688	\$ 492,812

➤ H. Plamondon motion to approve budget amendment and authority to pay for project. B. Glass second. No public comments. Roll call vote taken, Aye: 11, No: 0. Motion Carries.

- b. Adoption of Resolution for SVRIA Working Committee Meeting Schedule for Calendar Year 2022.

Executive Director presented the Working Committee schedule for Calendar Year 2022. The JPA Agreement requires a resolution adopting the meeting schedule. Proposed meeting dates:

January		
Monday	1/10/22	2:00-3:30 pm
March		
Monday	3/14/22	2:00-3:30 pm
May		
Monday	5/9/22	2:00-3:30 pm
July		
Monday	7/11/22	2:00-3:30 pm
September		
Monday	9/12/22	2:00-3:30 pm
November		
Monday	11/7/22	2:00-3:30 pm

➤ H. Plamondon motion to approve schedule. P. Espinosa second. No public comments. Roll call vote taken, Aye: 11, No: 0. Motion Carries.

7. Future Items for Discussion

➤ Luis (Joonie) Tolosa, representing VTA is stepping down from his seat representing VTA. He has moved to another position within VTA. Multiple members of the Working Committee thanked Joonie for his years of service to the SVRIA. Replacing Joonie will be Abrar Ahmad, Superintendent Service Management, VTA.

8. Adjournment

➤ Chair Smith adjourned the meeting at 2:32 pm