



Silicon Valley Regional Interoperability Authority

APPROVED SPECIAL MEETING MINUTES

**Silicon Valley Regional Interoperability Authority
Board of Directors**

**Thursday, January 27, 2022
Teleconference/Zoom Online Meeting**

1. Call to Order

➤ Chair Wasserman called the meeting to order at 4:35 pm

2. Roll Call

Chair Mike Wasserman Santa Clara County Supervisor	Representing the County of Santa Clara	P / A
Vice Chair Laurie Smith Santa Clara County Sheriff	Representing the County of Santa Clara	P / A
Otto Lee Santa Clara County Supervisor	Alternate – Representing the County of Santa Clara	P / A
Jonathan Weinberg City of Los Altos Council Member	Representing the Northwest Cities of Palo Alto, Mountain View and Los Altos	P / A
Lydia Kou City of Palo Alto Vice Mayor	Alternate – Representing the Northwest Cities of Palo Alto, Mountain View and Los Altos	P / A
Hung Wei City of Cupertino Council Member	Representing SW Cities of Campbell, Cupertino, Monte Sereno, Saratoga, and Los Gatos	P / A
Jon Willey City of Cupertino Council Member	Alternate - Representing SW Cities of Campbell, Cupertino, Monte Sereno, Saratoga, and Los Gatos	P / A

Russ Melton City of Sunnyvale Council Member	Santa Clara Cities Association Selection	P / A
Matthew Hudes Town of Los Gatos Council Member	Alternate - Santa Clara Cities Association Selection	P / A
Pam Foley City of San Jose Council Member	Representing the City of San Jose	P / A
Chappie Jones City of San Jose Vice Mayor	Representing the City of San Jose	P / A
Sylvia Arenas City of San Jose Council Member	Alternate - Representing the City of San Jose	P / A
Raul Peralez City of San Jose Council Member	Alternate - Representing the City of San Jose	P / A
Peter Leroe-Munoz City of Gilroy Mayor Pro Tempore	Representing the South County Cities of Gilroy and Morgan Hill	P / A
Rich Constantine City of Morgan Hill Mayor	Representing VTA	P / A
Richard Bertalan VTA, Chief Information Technology Officer	Representing VTA	P / A
Karen Hardy City of Santa Clara Council Member	Representing the Central Cities of Milpitas, Santa Clara, and Sunnyvale	P / A
Vacant	Alternate - Representing the Central Cities of Milpitas, Santa Clara, and Sunnyvale	

➤ **Ten Directors and Two Alternates Present. There is a quorum.**

3. Swearing in of New Board Members

a. Board Secretary swore in three new Directors

- i. Director Karen Hardy representing the Central Cities of Milpitas, Santa Clara, and Sunnyvale
- ii. Director Russ Melton, representing the Santa Clara Cities Association
- iii. Director Hung Wei, representing SW Cities of Campbell, Cupertino, Monte Sereno, Saratoga, and Los Gatos

4. Public Comment and Closed Session

➤ No Public Comment.

5. Action on Consent Calendar
 - a. Adoption of Resolution to Continue to Extend Authorization for Meetings of the Board of Directors and the Working Committee via Zoom Meeting for a Period of 30 Days
 - b. Review and Approve Meeting Minutes from the Regular Board Meeting of November 18, 2021
- No Public Comment
- Director Foley motion to approve Consent Calendar, Director Leroe-Munoz second. Rollcall Vote: 8 AYE, 0 NO, 2 ABSTAIN. Motion Carries.
6. Executive Director's Report
 - a. Cybersecurity updates – Eric Nickel (Verbal Report and attachment from Motorola on Advanced Threat Detection and Response)
 - Staff continues to evaluate cybersecurity threats. Staff has attended two meeting with Motorola and their cybersecurity staff to understand what Motorola currently provides and what additional options are available to purchase. Staff plans on recommending funding in the FY22/23 budget for cybersecurity.
 - b. California Department of Justice Encryption Mandate Update – Eric Nickel (Verbal Report)
 - All City Law Enforcement Agencies and the County Sheriff have transitioned to encryption on their primary talkgroups. There are a few small community college district police departments who are finishing encryption transition, less than 50 radios.
 - There are still some radios to be programmed with the SB Law Interoperable Talkgroups. These are primarily with the large agencies who have many radios to program.
 - SVRIA, our member and participant law enforcement agencies will meet the December 31, 2021 deadline to comply with the State Department of Justice mandate.
 - c. Mutual Aid Partner interest from the Bureau of Alcohol, Tobacco and Firearms (ATF), United States Marshal's Service and Menlo Park Fire District to use SB Interoperability Talkgroups under limited conditions when working or training with SVRIA Member and Participant Agencies – Eric Nickel (Verbal Report)
 - Staff continues to work with ATF and Menlo Park Fire to support mutual aid on the SB Interoperability Talkgroups. ATF is joining the East Bay Regional Radio System and then SVRIA would be able to technically support their mutual aid request. Menlo Park Fire is on the San Mateo Regional Radio System and needs to execute agreements with both SVRIA and the East Bay Regional Radio System.
 - d. Training Plan for Calendar Year 2022 – Eric Nickel (Verbal Report)
Table-top training (remote and in-person if safe to do so)

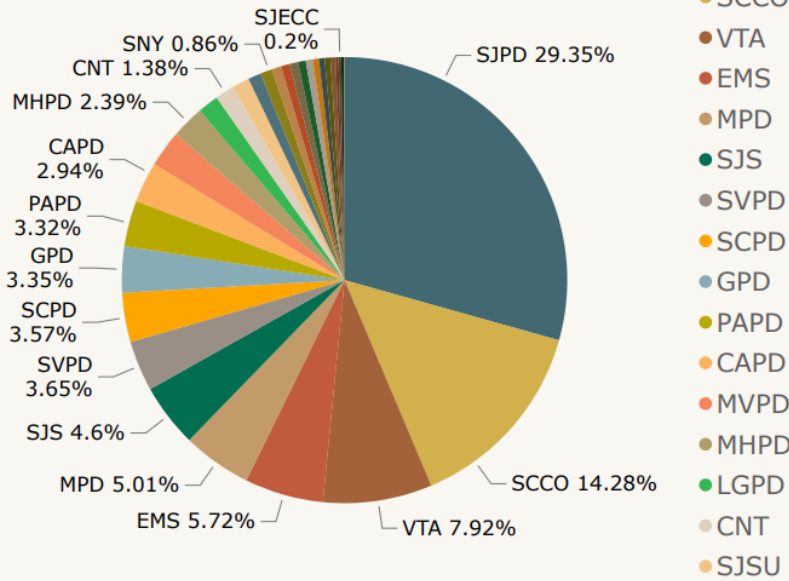
- Staff, the Working Committee and the Technical and Project Teams are planning training for the 2022 Calendar Year. The hope is that the training can be conducted in-person if COVID protocols and safety allow. The plan is to work from simple to complex tabletop events with public safety and public service staff.
 - 1st Quarter: Day-to-day events
 - One or two units mutual aid to another jurisdiction
 - Law enforcement pursuit into another county
 - 2nd Quarter: Large-scale incidents
 - 3rd Quarter: Failsoft and Site Trunking
 - 4th Quarter: Cybersecurity incident

- e. Form 700 Annual Filing – California Fair Political Practices Commission – Eric Nickel (Verbal Report)
 - A reminder that Annual Form 700 filings are due. The Board should have received the electronic filing link via email. Due to the challenges from COVID and in-person document transfers, the Board is strongly encouraged to file electronically.

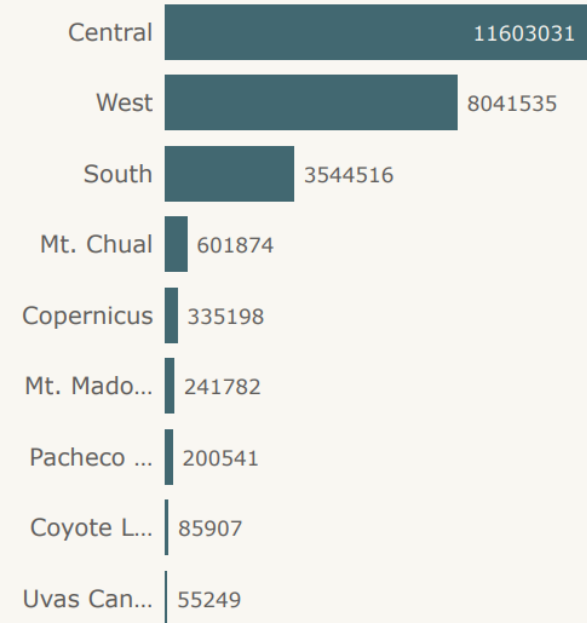
- f. System Performance Report for Calendar Year 2021 – Eric Nickel (Verbal and attached handout)
 - The Executive Director shared the attached handout of the system performance for 2021. Highlights include:
 - Total push-to-talk transactions: 23.47 million, or about 64,000 per day or 2,500 per hour
 - Only 16 System Busy signals. 11 of the system busy signals were associated with County EMS as testing was being completed for the new radios installed in ambulances
 - Agency letter indicators also included in the handouts
 - Interoperable Talkgroups are indicated as SVRIA. These are in the middle of the data usage which indicates there is good usage of the interoperability talkgroups
 - Copies of the report will be emailed to the Board after the meeting
 - Copies also to be shared with the Working Committee, Police and Fire Chiefs as well as the Public Safety Dispatch Managers

2021 Utilization Report

Agency Utilization



Total Active Voice Calls by Site



23471160

Total PTTs

15021477

Total Active Calls

16

Total Busy Calls

2183

Emergency Calls

31305:58:16

Total Active Call Duration

Agency	Total Push To Talks	Total Active Calls	Busy Group Calls	Emergency Calls	% Total Active Calls
SJPD	7666651	4408412	0	1083	29.35%
SCCO	3217703	2145758	4	307	14.28%
VTA	1842629	1189903	1	281	7.92%
EMS	1246476	858672	11	29	5.72%
MPD	1202780	752297	0	1	5.01%
SJS	1079687	690935	0	10	4.60%
SVPD	800027	548438	0	21	3.65%
SCPD	829846	536012	0	41	3.57%
GPD	725943	502757	0	60	3.35%
PAPD	688205	499364	0	10	3.32%
CAPD	587581	442294	0	188	2.94%
MVPD	579549	396782	0	26	2.64%
MHPD	558197	358533	0	30	2.39%
LGPD	326560	228153	0	8	1.52%
CNT	296336	207648	0	12	1.38%
SJSU	290261	190211	0	0	1.27%
LAPD	204429	140428	0	9	0.93%
SNY	215939	128665	0	1	0.86%
GIL	152337	104407	0	4	0.70%
MTV	129876	96395	0	5	0.64%
SVRIA	131541	92448	0	0	0.62%
PAF	105210	82757	0	12	0.55%
SNC	119370	76899	0	18	0.51%
Palo Alto UTL	88072	66973	0	7	0.45%
Silicon Valley Power	83818	62098	0	3	0.41%
MLP	87388	62052	0	0	0.41%
Sunnyvale PW	76449	56371	0	10	0.38%
FootHill - De Anza	48652	30193	0	1	0.20%
SJECC	45522	29462	0	0	0.20%
Santa Clara PW	34005	28113	0	0	0.19%
San Jose Muni Water	6268	4767	0	0	0.03%
Milpitas PW	1713	1391	0	0	0.01%
MRG	764	692	0	0	0.00%
Palo Alto PW	776	678	0	6	0.00%
Morgan Hill PW	577	497	0	0	0.00%
WEST VALLEY	19	18	0	0	0.00%
Palo Alto LG	4	4	0	0	0.00%
Total	23471160	15021477	16	2183	100.00%

SJPD	San Jose Police Department
SCCO	Santa Clara County Sheriff's Office
VTA	Valley Transit Authority
EMS	County EMS Ambulance Services
MPD	Milpitas Police Department
SJS	San Jose Fire Department
SVPD	Sunnyvale Department of Public Safety (Police)
SCPD	Santa Clara City Police Department
GPD	Gilroy Police Department
PAPD	Palo Alto Police Department
CAPD	Campbell Police Department
MVPD	Mountain View Police Department
MHPD	Morgan Hill Police Department
LGPD	Los Gatos Police Department
CNT	Santa Clara County Fire Department
SJSU	San Jose State University Police Department
LAPD	Los Altos Police Department
SNY	Sunnyvale Department of Public Safety (Fire)
GIL	Gilroy Fire Department
MTV	Mountain View Fire Department
SVRIA	South Bay Interoperability Talkgroups
PAF	Palo Alto Fire Department
SNC	Santa Clara City Fire Department
Palo Alto UTL	City of Palo Alto Utilities
Silicon Valley Power	Silicon Valley Power – City of Santa Clara
MLP	Milpitas Fire Department
Sunnyvale PW	Sunnyvale Public Works Department
Foothill – De Anza	Foothill – De Anza College District Police
SJECC	San Jose – Evergreen Community College District Police
Santa Clara PW	Santa Clara City Public Works
San Jose Muni Water	San Jose Municipal Water
Milpitas PW	Milpitas Public Works
MRG	Morgan Hill Fire Department
Palo Alto PW	Palo Alto Public Works
Morgan Hill PW	Morgan Hill Public Works
West Valley	West Valley Mission College Police
Palo Alto LG	Palo Alto Local Government

- Chair Wasserman and Director Melton commented on the excellent system performance. Director Jones inquired on the EMS busy events, and if staff knew the time of day they occurred. Director Jones asked if they were data transfers, if they could be done at a different time when the system traffic was slower? Staff did not have the information but would get it and follow up. Chair Wasserman noted the success of the system and filling a need from 10 years ago.
- No other Board questions

- No Public Comment.

7. Action Items

- a. Fiscal Year 2021/22 (FY21/22) Operating Budget Amendment to support the California Office of Emergency Services (CalOES) grant-funded Site on Wheels Project
 - Executive Director provided an update and overview of the progress on the CalOES Grant-funded Site-on-Wheels Project. Now that the construction has begun, the final costs have been provided by Motorola.
 - Summary of the Budget Amendment:

Summary of Proposed Budget Changes	Approved	Proposed	Change
Total Revenue	\$4,711,876	\$5,011,876	\$ 300,000
Expenses (Projects & Programs)	\$ 111,000	\$ 603,812	\$ 492,812
Unallocated Funds	\$3,059,424	\$2,866,612	(\$192,812)
Total Proposed Budget Amendment	\$4,711,876	\$5,204,688	\$ 492,812

- Chair Wasserman commented that he is eager to see the mobile asset become part of our local communications network as we face a trend of more severe weather patterns. The SVRCS is getting better each year and keeping up with the technology. The number of calls on the system is staggering.
- Chair Wasserman motion to approve the staff report and recommendations, Director Jones second.
Rollcall Vote: 10 AYE, 0 NO. Motion Carries.
- b. Resolution Honoring Heather Plamondon, Working Committee Member, previous SVRIA Executive Director and Current County Communications Director on her Retirement
 - Chair Wasserman opened with his appreciation of Heather Plamondon’s career and her efforts building the SVRCS. Noted that she took over under emergency circumstances and she immediately enhanced the organization. Especially noted her negotiating skills. Chair Wasserman read the Resolution honoring Heather on her retirement.
 - Santa Clara County Acting Fire Chief and Working Committee Vice Chair Brian Glass recognized Heather for her contributions to SVRIA as well as in her role as Director of County Communications. Chief Glass also spoke on behalf of the County Fire Chiefs in appreciation for the interoperable communications that are now available countywide.
 - Vice Chair and Sheriff Laurie Smith shared her appreciation for Heather’s long career and the importance of have all law enforcement agencies using the same radio system.
 - Executive Director Eric Nickel shared his appreciation for Heather’s support and passing along her institutional knowledge during the last year.

- San Jose Police Department Interoperability Manager and Working Committee Chair Andy Smith shared his gratitude for a long career working with Heather. Andy noted Heather is the epitome of professionalism.
- All Directors wished Heather well in her retirement.
- No additional public comment.
- Chair Wasserman motion to approve the staff report and recommendations, Director Jones second.
Rollcall Vote: 10 AYE, 0 NO. Motion Carries.

8. Future Agenda Items

- None added

9. Adjournment

- Chair Wasserman adjourned the meeting at 5:16 pm