



Silicon Valley Regional Interoperability Authority

APPROVED REGULAR MEETING MINUTES

**Silicon Valley Regional Interoperability Authority
Board of Directors**

**Thursday, May 27, 2021
Teleconference/Zoom Online Meeting**

*****NOTE: Due to the VTA Shooting Community Vigil that several Board Members were planning on attending, some items were heard out of order and the Executive Director's Report was submitted via email.*****

1. Call to Order

- Chair Wasserman called the meeting to order at 4:01 pm

2. Roll Call

Chair Mike Wasserman Santa Clara County Supervisor	Representing the County of Santa Clara	P / A
Vice Chair Laurie Smith Santa Clara County Sheriff	Representing the County of Santa Clara	P / A Arrived at 4:18 pm
Otto Lee Santa Clara County Supervisor	Alternate – Representing the County of Santa Clara	P / A
Jonathan Weinberg City of Los Altos Council Member	Representing the Northwest Cities of Palo Alto, Mountain View and Los Altos	P / A Arrived at 4:06 pm
Lydia Kou City of Palo Alto Council Member	Alternate – Representing the Northwest Cities of Palo Alto, Mountain View and Los Altos	P / A
Jon Willey City of Cupertino Council Member	Representing SW Cities of Campbell, Cupertino, Monte Sereno, Saratoga, and Los Gatos	P / A

Kitty Moore City of Cupertino Council Member	Alternate - Representing SW Cities of Campbell, Cupertino, Monte Sereno, Saratoga, and Los Gatos	P / A
Lisa Matchak City of Mountain View Council Member	Santa Clara City's Association Selection	P / A
Matthew Hudes Town of Los Gatos Council Member	Alternate - Santa Clara City's Association Selection	P / A
Pam Foley City of San Jose Council Member	Representing the City of San Jose	P / A
Chappie Jones City of San Jose Vice Mayor	Representing the City of San Jose	P / A
Sylvia Arenas City of San Jose Council Member	Alternate - Representing the City of San Jose	P / A
Raul Peralez City of San Jose Council Member	Alternate - Representing the City of San Jose	P / A
Peter Leroe-Munoz City of Gilroy Council Member	Representing the South County Cities of Gilroy and Morgan Hill	P / A
Rich Constantine City of Morgan Hill Mayor	Representing VTA	P / A
Richard Bertalan VTA, Chief Information Technology Officer	Representing VTA	P / A
Russ Melton City of Sunnyvale Council Member	Representing the Central Cities of Milpitas, Santa Clara, and Sunnyvale	P / A
Karen Hardy City of Santa Clara Vice Mayor	Alternate - Representing the Central Cities of Milpitas, Santa Clara, and Sunnyvale	P / A

➤ **8 Directors Present. There is a quorum for the meeting.**

3. Public Comment and Closed Session

- a. No Public Comment
- b. Closed Session Pursuant to Government Code Section 54957(a), THREAT TO PUBLIC SERVICES OR FACILITIES (Conference with Executive Director and General Counsel). Two Items.

- General Counsel Gary Baum with a statement. Closed session pursuant to Government Code Section 54957(a), threat to public services or facilities. Conference with the executive director and general counsel, there will be two closed sessions items. Thank you.”

- Entered Closed Session at 4:19 pm
- Re-entered Open Session at 4:51 pm

- Chair Wasserman with No Reportable Action.

4. Action on Consent Calendar

a. Approval of the Minutes of the March 25, 2021, Board Meeting

- Motion to approve: Director Foley, Second: Jones. 7 Aye, 0 No. Motion carries.

5. Executive Director’s Report *****Submitted via email to the Board*****

a. Update on California Department of Justice (CA-DOJ) Encryption Mandate for Law Enforcement.

SVRIA Law Interoperability Talkgroups transitioning effective May 10, 2021. The SVRIA is responsible for the Law Enforcement Interoperability Talkgroups. There are 16 of these talkgroups on the Silicon Valley Regional Communication System (SVRCS or System). These talkgroups are used when multiple law enforcement agencies come together for large incidents such as the VTA shooting, vehicle pursuits that travel through multiple jurisdictions, and large planned events such as a 49er Football game at Levi Stadium.

These talkgroups are subject to the same CA-DOJ mandate to protect personal privacy. Some of the talkgroups are already encrypted. On May 10, the final talkgroups were taken offline so radio technicians could perform the work to encrypt the talkgroups and program the radios. Staff expects this will take approximately 90 days. An interim communications plan has been communicated to the stakeholders and up to this point, the temporary changeover has proceeded smoothly.

All Law Enforcement Agencies except for Milpitas have transitioned to encryption on their primary talkgroups. Milpitas is scheduled to transition in August 2021. Since our March board meeting, the City of Santa Clara has transitioned to encryption. This leaves Milpitas as the only agency not yet encrypted.

b. Mutual Aid Partner Internal Revenue Service-Criminal Investigations (IRS-CI).

The Executive Director executed the standard SVRIA Mutual Aid Memorandum of Understanding adding the IRS-CI as a Mutual Aid Partner and only authorizing the use of the SVRCS Talkgroups under limited conditions. This is an excellent outcome for the SVRIA and the IRS-CI. Effective July 1, 2021, the IRS-CI joins the FBI, US Marshals, and the US Coast Guard as a federal mutual aid partner on the SVRCS. Under the agreement that lasts for nine years, the IRS-CI is allowed to use the following talkgroups:

SVRCS (Regional Interoperability) Talkgroups: SB-CALL, SB-INT1, SB-INT2, SB-INT3, SB-INT4, SB-INT5
SVRCS (Local Interoperability) Talk Groups: SB LAW1-6, SB LAW 7, 8 Encrypted (for spontaneous events) and SB LAW 9-14 , SB LAW 15, 16 Encrypted (for preplanned events)
SVRCS (Local Interoperability) Talk Groups: SB FIRE1-8 (for spontaneous events) and SB FIRE 9-14 , SB FIRE 15 & 16 Encrypted (for preplanned events)

The IRS-CI may use the SVRCS talkgroups only:

- When working with SVRIA Members or Participants units on or during joint operations.
 - During Priority 1 circumstances as defined in the CLEMARS system priority guidelines – disaster and extreme emergency operations for mutual aid and interagency communications.
 - During Priority 2 circumstances as defined in the CLEMARS system priority guidelines - emergency or urgent operations involving imminent safety of life or protection of property.
 - With the prior approval of SVRIA, the IRS-CI may also use the SVRCS talkgroups and channels for training purposes on joint trainings with SVRCS Members or Participants.
- c. SVRIA Website Refresh and Security Enhancements. This small contract (\$3,000) is included in the approved budget and is within the purchasing scope of the Executive Director. The project will improve the website with current back-end support technology, improved security features, and will provide a better user experience with new looking webpages. The project should be completed by December 31, 2021.
- d. Cybersecurity and the SVRIA and SVRCS. SVRIA staff, radio technicians and dispatch center managers have been discussing cybersecurity in light of the recent attacks on computer systems including public infrastructure systems. A security subcommittee has been formed to specifically look at the SVRCS, apply for cybersecurity grants, to determine any vulnerabilities, and to estimate costs to enhance cybersecurity.
- e. Renewal of Professional Service Agreements with Financial/Administrative Assistant. The Executive Director extended the professional service agreement with Diane Stambaugh for an additional year. Diane provides excellent financial and budgeting support and has been instrumental with the current CalOES Grant. The one-year extension has been slightly modified to add additional hours for any administrative support as the separate position was not budgeted for Fiscal Year 21/22. In addition, Diane's hourly rate increased 2% for a cost of living adjustment.
- f. Form 700 Filing Update. All Board members and staff have completed their Form 700 Filing. Thank you for completing your annual filing for the California Fair Political Practices Commission.

6. Action Items

- a. Approval of the Second Amendment to Agreement Between the County of Santa Clara and the SVRIA for Services for Technical Support and Administration of SVRIA Communications Systems.
- Chair Wasserman with a Recusal Statement: I'm recusing myself from participating in the review of the second amendment to the county service agreement, item 6a, due to the appearance of a conflict of interest, as I am president of the County Board of Supervisors. I'll be turning the meeting over to Russ, who will take over as chair, and I will leave the Zoom meeting and return after this item. Chair Wasserman exited the meeting.
 - Executive Director with a short staff presentation highlighting the excellent service and responsiveness of the County Communications Radio Shop Staff. As a government agency, County Communications is subject to Proposition 218 where costs must only be for services provided. County Communications cannot build in any profit or work not directly serving the SVRCS.
 - Working Committee unanimously passed recommendation for the Board to approve at the May 10 meeting.
 - Mike Gokey, County Communications available for any technical questions.
 - No Public Comment
- Motion to approve: Director Jones, Second: Foley. 7 Aye, 0 No. Motion carries.
- b. Approval of a Purchase Order in an amount not to exceed \$448,011 to Motorola Solutions Inc. for Site on Wheels project that is substantially funded (\$300,000) by the California Governor's Office of Emergency Services Public Safety Power Shutoff Grant Program.
- Staff with an update on the CalOES Grant Program. Good news to report on the timeline to complete the grant project. Extension granted by CalOES from October 31, 2021, to March 31, 2022.
 - Staff and Motorola can comfortably complete the project with the new timeline.
 - Staff will return at a later date with the Budget Amendment for SVRIA's share of the project once the FY20/21 carryover amount is known.
 - No Public Comment
- Motion to approve: Director Foley, Second: Jones. 8 Aye, 0 No. Motion carries.
- c. Approval of Professional Services Contract for General Counsel Services of Gary Baum
- Staff with short presentation on extending the agreement for General Counsel Service. Extending the agreement from one year to two years.
 - Gary provides excellent services to the Board and Staff. Also, Gary has been invaluable with the transition of Executive Directors as he shares his SVRIA institutional knowledge.

- Director Weinberg commented on one unfinished sentence in the agreement on page 40 of the packet. The corrected sentence reads, "The above listed rate shall apply."

- No Public Comment

- Motion to approve: Chair Wasserman, Second: Jones. 8 Aye, 0 No. Motion carries.

7. Future Agenda Items

- None added

8. Adjournment

- Chair Wasserman adjourned the meeting at 4:52 pm